



Legislation Details (With Text)

File #: 17-1140 **Version:** 1

Type: Agenda Item **Status:** Approved

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On agenda: 11/7/2017 **Final action:** 11/7/2017

Title: Information Technologies Department recommending the Board approve the following changes to Board Policies:

- 1) Repeal Board Policy A-8 Microfilming due to changes in technology that make this policy inapplicable;
- 2) Repeal Board Policy A-21 Intranet Information Policy because this is now covered under newly-updated Policy A-19 General Network Usage Policy;
- 3) Repeal and replace Board Policy A-13 Computer and Network-Based Information Systems Policy; and
- 4) Repeal and replace Board Policy A-22 County Website Policy.

FUNDING: N/A

Sponsors:

Indexes:

Code sections:

Attachments: 1. A - 17-1140 A-13 Blue Route 11-7-17, 2. B - 17-1140 A-22 Blue Route 11-7-17, 3. C - 17-1140 Final A-13 Computer and Network-Based Information Systems Policy 11-07-17, 4. D - 17-1140 Final A-22 County Website Policy 11-07-17, 5. E - A-13 Computer and Network-Based Information Systems Policy - Track Changes, 6. F - A-22 County Website Policy - Track Changes 11-7-17, 7. G - A-8 Microfilming-Repealed 11-07-17, 8. H - A-21 Intranet Information Policy-Repealed 11-07-17

Date	Ver.	Action By	Action	Result
11/7/2017	1	Board of Supervisors	Approved	Pass

Information Technologies Department recommending the Board approve the following changes to Board Policies:

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FUNDING: N/A

DEPARTMENT RECOMMENDATION

Information Technologies Department recommending the Board approve the following changes to Board Policies:

- 1) Repeal Board Policy A-8 Microfilming due to changes in technology that make this policy inapplicable;
- 2) Repeal Board Policy A-21 Intranet Information Policy because this is now covered under newly-updated Policy A-19 General Network Usage Policy;
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and

4) Repeal and replace Board Policy A-22 County Website Policy.

DISCUSSION / BACKGROUND

The Information Technologies (IT) Department has reviewed the above Board policies in support of the Good Governance Strategic Plan and is recommending changes. The last update to Policy A-8 Microfilming was adopted in 1987 and is no longer applicable due to changes in technology. Policy A-21 Intranet Information Policy was last updated in 2008 and has been superseded by Policy A-19 General Network Usage Policy, approved by your Board on July 18, 2017. Therefore, it is recommended that these two policies be repealed.

Policy A-13 Computer and Network Information Systems Policy was last revised in 2005. It has been updated to include IT governance for acquisition and maintenance of life cycle enterprise information systems. The policy also ensures that the IT Strategic Plan is governed by the County Strategic Plan.

Policy A-22 County Website Policy was adopted in 2008 and has never been revised. It has now been updated to include guidelines for the governance of website content including oversight by the County Communications Manager. The policy also includes the governance of new website domain name acquisitions as well as links to external websites.

These policies follow industry-wide IT best practices.

ALTERNATIVES

N/A

OTHER DEPARTMENT / AGENCY INVOLVEMENT

Human Resources, County Counsel, Risk Management, Chief Administrative Office

CAO RECOMMENDATION

It is recommended that the Board approve this item.

FINANCIAL IMPACT

N/A

CLERK OF THE BOARD FOLLOW UP ACTIONS

Update the Board Policy Manual to replace Board Policy

STRATEGIC PLAN COMPONENT

Good Governance

CONTACT

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