



## Legislation Details (With Text)

**File #:** 23-1033      **Version:** 1

**Type:** Agenda Item      **Status:** Approved

**File created:** 5/16/2023      **In control:** Board of Supervisors

**On agenda:** 6/6/2023      **Final action:** 6/6/2023

**Title:** Chief Administrative Office, Procurement and Contracts on behalf of the Information Technologies Department, recommending the Board approve the following:  
 1) Award Bid No. 23-204-058 for the purchase of Network Switches and Accessories to the low qualified bidder, Saitech, Inc.;

2) Authorize the Purchasing Agent to issue a purchase order in the estimated amount of \$135,672.68 following Board approval; and

3) Authorize the Purchasing Agent to increase the purchase order on an "as needed" basis during the awarded period as long as funding is available within the requesting department's budget.

**FUNDING:** General Fund

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. A - SAITECH 23-204-058 Network Switches and Accessories, 2. B - 23-204-058 Bid Evaluation

Date	Ver.	Action By	Action	Result
6/6/2023	1	Board of Supervisors	Approved	Pass

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### DISCUSSION / BACKGROUND

At the request of the Information Technologies Department, the Chief Administrative Office, Procurement and Contracts Division, issued on Invitation to Bid for Network Switches and Accessories to replace end-of-life equipment in the County data center core network infrastructure. This is a planned cyclical hardware replacement.

The Invitation to Bid was published in the County's eProcurement system, PlanetBids. One hundred twelve (112) bid notices were sent to external vendors, and twelve (12) to vendors registered as El Dorado County vendors in PlanetBids. Twenty one (21) qualified responses were received, two (2) from local vendors. The lowest qualified bidder is Saitech, Inc. Attachment B is the Bid Evaluation showing Saitech, Inc. as the lowest qualified bidder.

### **ALTERNATIVES**

Without the purchase of this equipment, the County would be at risk of network downtime, leading to employee productivity loss and inability to serve the public. The current network equipment is at end-of-life and has no hardware or software support from the manufacturer.

### **PRIOR BOARD ACTION**

N/A

### **OTHER DEPARTMENT / AGENCY INVOLVEMENT**

CAO Procurement and Contracts on behalf of the Information Technologies (IT) Department

### **CAO RECOMMENDATION / COMMENTS**

Approve as recommended.

### **FINANCIAL IMPACT**

The Fiscal Year 2022-23 Budget and Fiscal Year 2023-24 Recommended Budget include appropriations for the purchase of Network Switches and Accessories.

### **CLERK OF THE BOARD FOLLOW UP ACTIONS**

N/A

### **STRATEGIC PLAN COMPONENT**

Infrastructure, Good Governance

### **CONTACT**

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