



## Legislation Details (With Text)

**File #:** 18-1332      **Version:** 1

**Type:** Agenda Item      **Status:** Approved

**File created:** 8/22/2018      **In control:** Board of Supervisors

**On agenda:** 9/11/2018      **Final action:** 9/11/2018

**Title:** Chief Administrative Office, Procurement and Contracts on behalf of Community Development Services - Department of Transportation - Fleet Services Unit, recommending the Board approve the following:

- 1) Dispense with the formal bidding process in accordance with Purchasing Ordinance 3.12.16, Section D;
- 2) Authorize the Purchasing Agent to utilize the State of California competitively bid Contract 1-18-23-23D for the acquisition of two (2) 2019 Chevrolet Suburban vehicles for the Community Development Services - Department of Transportation - Fleet Services; and
- 3) Authorize the Purchasing Agent to sign a purchase order to the awarded State vendor, Winner Chevrolet of Elk Grove, CA. in the amount of \$85,824 plus applicable delivery, fees and taxes (estimated at \$6,340) for a one time purchase following Board approval.

FUNDING: Fleet Internal Service Fund.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. A - Department Purchase Request, 2. B - State Contract 1-18-23-23 A-H, 3. C - Vendor Quote, 4. D - CMA

Date	Ver.	Action By	Action	Result
9/11/2018	1	Board of Supervisors	Approved	Pass

Chief Administrative Office, Procurement and Contracts on behalf of Community Development Services - Department of Transportation - Fleet Services Unit, recommending the Board approve the following:

- 1) Dispense with the formal bidding process in accordance with Purchasing Ordinance 3.12.16, Section D;
- 2) Authorize the Purchasing Agent to utilize the State of California competitively bid Contract 1-18-23-23D for the acquisition of two (2) 2019 Chevrolet Suburban vehicles for the Community Development Services - Department of Transportation - Fleet Services; and
- 3) Authorize the Purchasing Agent to sign a purchase order to the awarded State vendor, Winner Chevrolet of Elk Grove, CA. in the amount of \$85,824 plus applicable delivery, fees and taxes (estimated at \$6,340) for a one time purchase following Board approval.

**FUNDING:** Fleet Internal Service Fund.

**DISCUSSION / BACKGROUND**

At the request of Community Development Services - Department of Transportation - Fleet Services Unit, it is necessary to replace two (2) Sheriff Jail Transport Vehicles that have met the County criteria for replacement. The Procurement and Contracts division issued a comparative market analyses comparing dealer pricing against State Contract 1-18-23-23D pricing for the acquisition of vehicles that meet the needs of El Dorado County. Comparative market analyses were sent to two

Chevrolet dealerships who had previously responded to county vehicle bids, no responses were received. There are no local Chevrolet dealerships.

The replacement of fleet vehicles is generally determined when the vehicle reaches the targeted mileage standardized by Fleet Management, or replaced due to accidents in which the vehicle could not be repaired. All vehicle replacements are in accordance with the revised Vehicle Standards approved by the Board of Supervisors on April 4, 2011 (Legislative File #11-0178).

This request for purchasing specific fleet vehicles where the needs cannot be met through redistribution of underutilized vehicles and that the function served by each vehicle is critical to the operation of the Department for which it is assigned.

### **ALTERNATIVES**

Use of vehicles that are over the target miles may result in unsafe conditions or additional maintenance cost incurred to repair such vehicles.

### **OTHER DEPARTMENT / AGENCY INVOLVEMENT**

These vehicles were slated for replacement in the FY 2017-18 budget and were ordered without the required third row seating, in error. The vehicles sent in FY 2017-18 were used to replace other vehicles in the Fleet, but the Sheriff's Office still needs the current Transport vehicles to be replaced.

### **CAO RECOMMENDATION**

It is recommended that the Board approve this item.

### **FINANCIAL IMPACT**

Procurement and Contracts has been advised that funding is available within the Community Development Services - Department of Transportation - Fleet Services Unit's budget.

### **CLERK OF THE BOARD FOLLOW UP ACTIONS**

N/A

### **STRATEGIC PLAN COMPONENT**

Good Governance

### **CONTACT**

Rafael Martinez, Director

Community Development Services, Department of Transportation