



## Legislation Details (With Text)

**File #:** 22-1029      **Version:** 1

**Type:** Agenda Item      **Status:** Approved

**File created:** 5/31/2022      **In control:** Board of Supervisors

**On agenda:** 6/28/2022      **Final action:** 6/28/2022

**Title:** Chief Administrative Office, Procurement and Contracts Division on behalf Department of Transportation, recommending the Board approve the following:  
 1) Award Bid 22-405-040 for the purchase of Bulk Lubricants to the low qualified bidder, Hunt and Sons, Inc.;

2) Authorize the Purchasing Agent to issue a purchase contract in the amount of \$315,000 for a thirty-six (36) month term following Board approval; and

3) Authorize the Purchasing Agent to increase the purchase contract on an "as needed" basis during the awarded period as long as funding is available within the requesting department's budget.

**FUNDING:** Road Fund (100% Local) and Fleet Internal Service Fund (Charges to County Departments with Mixed Funding).

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. A - 22-405-040 Bulk Lubricants, 2. B - Bid 22-405-040 EVALUATION

Date	Ver.	Action By	Action	Result
6/28/2022	1	Board of Supervisors	Approved	Pass

Chief Administrative Office, Procurement and Contracts Division on behalf Department of Transportation, recommending the Board approve the following:  
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3) Authorize the Purchasing Agent to increase the purchase contract on an "as needed" basis during the awarded period as long as funding is available within the requesting department's budget.

**FUNDING:** Road Fund (100% Local) and Fleet Internal Service Fund (Charges to County Departments with Mixed Funding).

**DISCUSSION / BACKGROUND**

At the request of the Department of Transportation, the Chief Administrative Office, Procurement and Contracts Division, issued an Invitation to Bid for Bulk Lubricants for use in maintaining County vehicles and equipment by staff.

The Invitation to Bid was published in the County's eProcurement system, PlanetBids. Two hundred fifty (250) bid notices were sent to external vendors, and fourteen (14) to vendors registered as El Dorado County vendors in PlanetBids. Three (3) qualified responses were received, two (2) from local vendors. The lowest qualified bidder is Hunt and Sons, Inc.

**ALTERNATIVES**

N/A

**PRIOR BOARD ACTION**

6/11/2019, Agenda 19-0816 Item 10, Bid Award 19-405-073

**OTHER DEPARTMENT / AGENCY INVOLVEMENT**

Procurement and Contracts conducted the formal bid process.

**CAO RECOMMENDATION / COMMENTS**

Approve as recommended.

**FINANCIAL IMPACT**

No change to Net County Cost. Funding is available within the Department of Transportation budget.

**CLERK OF THE BOARD FOLLOW UP ACTIONS**

N/A

**STRATEGIC PLAN COMPONENT**

Good Governance, Competitive Bidding

**CONTACT**

Rafael Martinez, Department of Transportation

Michele Weimer, Procurement & Contracts Manager