



## Legislation Details (With Text)

**File #:** 21-1842      **Version:** 1

**Type:** Agenda Item      **Status:** Approved

**File created:** 11/10/2021      **In control:** Board of Supervisors

**On agenda:** 12/14/2021      **Final action:** 12/14/2021

**Title:** Information Technologies recommending the Board:  
 1) Make a finding that the services provided through Agreement 5218 require specialized knowledge of proprietary software;  
 2) Approve Amendment III to Agreement 5218 (formerly Agreement 888) with CentralSquare Technologies, extending the term of the agreement by six (6) months to allow for completion of TRAKiT implementation services; and,  
 3) Authorize the Contract Administrator to sign the Amendment if the contract term needs to be extended.

**FUNDING:** General Fund.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. A - Central Square TRAKiT AMD III Blue Route, 2. B - Central Square TRAKiT AMD III, 3. C - Central Square TRAKiT AMD II, 4. D - Central Square TRAKiT AMD I, 5. E - Central Square TRAKiT ORIGINAL AGMT

Date	Ver.	Action By	Action	Result
12/14/2021	1	Board of Supervisors	Approved	Pass

Information Technologies recommending the Board:  
 1) Make a finding that the services provided through Agreement 5218 require specialized knowledge of proprietary software;  
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### DISCUSSION / BACKGROUND

The TRAKiT program allows for processing and issuance of online building permits, the utilization of electronic field devices by inspectors, electronic submittal of records, plan checking, and processing building and civil improvement plans. On February 23, 2016, the Board awarded a Request for Proposal for an electronic permit system to SunGard (now CentralSquare Technologies) and authorized CDS, formerly the Community Development Agency, to negotiate the associated contract for TRAKiT implementation and maintenance services. On January 3, 2017, the Chair executed Agreement 5218 for implementation and training services. At the time of writing this item, the implementation is projected to be completed by the end of the contract term; however, Amendment III will allow the consultant more time to complete the implementation process if required.

All other terms of the agreement are to remain the same. Therefore, no additional cost is associated with extending the agreement.

### **ALTERNATIVES**

The Board could decline to approve the amendment, the contract may expire before the implementation projects are completed and the County would experience a lapse in service.

### **PRIOR BOARD ACTION**

16-0142: 06/06/2017 - Board approval of the First Amendment to Agreement 472-S1611 (FENIX #5218)

### **OTHER DEPARTMENT / AGENCY INVOLVEMENT**

Community Development Services, Assessor, Surveyor

### **CAO RECOMMENDATION**

Approve as recommended.

### **FINANCIAL IMPACT**

None. This amendment will not increase the cost of services or increase the not-to-exceed amount of the contract.

### **CLERK OF THE BOARD FOLLOW UP ACTIONS**

N/A

### **STRATEGIC PLAN COMPONENT**

Infrastructure, Good Governance

### **CONTACT**

Tonya Digiorno, Director of Information Technologies