# County of El Dorado

330 Fair Lane, Building A
Placerville, California
530 621-5390
FAX 622-3645
www.edcgov.us/bos/

## Legislation Details (With Text)

| | | | | |
|---|---|---|---|---|
| **File #:** | 18-0778 | **Version:** | 1 | |
| **Type:** | Agenda Item | **Status:** | | Approved |
| **File created:** | 5/5/2018 | **In control:** | | Board of Supervisors |
| **On agenda:** | 5/22/2018 | **Final action:** | | 5/22/2018 |

**Title:** Information Technologies Department recommending the Board adopt and authorize the Chair to sign Resolution 099-2018 to:
1) Delete one (1.0 FTE) Information Technology Technician Trainee/I/II/Sr. position; and
2) Authorize the Human Resources Department to initiate and process a reduction in force.

FUNDING:  N/A - General Fund Cost Reduction.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. A - DRAFT IT RIF Resolution 5-22-18, 2. B - Blue Route Sheet IT RIF, 3. Executed Resolution 099-2018

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|
| 5/22/2018 | 1 | Board of Supervisors | Approved | Pass |

Information Technologies Department recommending the Board adopt and authorize the Chair to sign Resolution **099-2018** to:
1) Delete one (1.0 FTE) Information Technology Technician Trainee/I/II/Sr. position; and
2) Authorize the Human Resources Department to initiate and process a reduction in force.

**FUNDING:**  N/A - General Fund Cost Reduction.
**DEPARTMENT RECOMMENDATION**
Information Technologies (IT) Department recommending the Board approve and authorize the Chair to sign Resolution **099-2018** to: a) delete one (1.0 FTE) Information Technology Technician Trainee/I/II/Sr. position, and b) authorize the Human Resources Department to initiate and process a reduction in force.

**DISCUSSION / BACKGROUND**
The County has been going through an application modernization process over the last five years. In January 2018, the County migrated the financial system off the mainframe to MUNIS, reducing the IT workload with regard to manually running jobs and processes on the mainframe.

Currently the IT Department has two (2) IT technicians running and monitoring jobs on the Mainframe. The day shift operator monitors the mainframe utilization and performs jobs that can be run during production. The night shift operator performs specific jobs that cannot be run during production hours due to system design and limitations. With the go-live of the MUNIS system, the workload for the operations staff has drastically decreased. The Department has analyzed the workload of the two operators and has determined the remaining workload for the operators does not require two positions.

Given the lack of work for Mainframe Operations, the IT Department is recommending the Board approve the deletion of 1.0 FTE Information Technology Technician Trainee/I/II/Sr. allocation.

This Reduction in Force will follow County approved policies and procedures as required by the respective Memorandum of Understanding between the County and the affected labor organization.

**ALTERNATIVES**
The Board could choose to direct the Information Technologies Department to keep the current position.

**OTHER DEPARTMENT / AGENCY INVOLVEMENT**
Human Resources, County Counsel, Local 1

**CAO RECOMMENDATION**
It is recommended that the Board approve this item.

**FINANCIAL IMPACT**
This will result FY 2018-19 savings of approximately $70,000.

**CLERK OF THE BOARD FOLLOW UP ACTIONS**
Clerk of the Board to provide Information Technologies (Attention: David Russell) and Human Resources (Attention: Katie Lee) with a copy of the fully executed Resolution.

**STRATEGIC PLAN COMPONENT**
Good Governance

**CONTACT**
David Russell, Director of Information Technologies
Jill Engelmann, Assistant Director of Human Resources