



## Legislation Text

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**File #:** 07-396, **Version:** 1

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Chief Administrative Office, Procurement and Contracts Division, recommending Chairman be authorized to sign Amendment IV to Agreement 611-S0511 with New Business Solutions, Inc. dba Walker's Business Products and Services increasing compensation by \$300,000 for a total not to exceed amount of \$1,200,000 and extending the term to April 26, 2008 for the design, purchase, and installation of HON/Maxon systems furniture County-wide on an "as requested" basis.

**RECOMMENDED ACTION:** Approve.

**FUNDING:** General Fund and Non-General Fund.

Reason for Recommendation: April 26, 2005, Item #29, your Board awarded RFP #05-425-082 for the design, purchase, and installation of systems furniture County-wide to the sole respondent, New Business Solutions, Inc., dba Walkers Business Products and Services of Placerville; made findings that it was more economical and feasible to obtain an outside contractor to provide said services in accordance with County Ordinance Chapter 3.13, Section 3.13.030; and authorized the Chairman to execute Agreement #611-S0511 with Walkers Business Products and Services of Placerville for a total amount not to exceed \$300,000.00.

On April 18, 2006, Item #32, your Board approved Amendment I to said Agreement extending the term to April 26, 2007 and increasing the compensation by an additional \$100,000.00 and extending the for one year to cover the period of April 27, 2005 through April 26, 2007.

On June 20, 2006, Item #27, your Board approved Amendment II to said Agreement increasing the compensation by an additional \$200,000.00.

On October 3, 2006, Item #35, your Board approved Amendment III to said Agreement increasing the compensation by an additional \$300,000.00.

Amendment IV requests authorization to extend the term for one (1) additional year for a term to expire April 26, 2008 and amends the contract to increase the total not to exceed amount by an additional \$300,000.00.

Due to additional Capital Improvement Projects and departmental relocations for the 2006/2007 fiscal year Procurement and Contracts found it necessary to prepare Amendment IV to said Agreement, increasing the compensation by an additional \$300,000.00, for a total amount not to exceed \$1,200,000.00.

Attached for your review is a spreadsheet of all purchases made under the contract as of March 5, 2007 and is sorted by department, purchase order number and dollar amount.

Amendment IV has been approved by County Counsel and Risk Management. The County Officer or

employee with responsibility for administering the Agreement is Bonnie H. Rich, Purchasing Agent; with each individual Department Head being responsible for administering the progress of their project(s) and the appropriateness of payment to Contractor for services performed.

Fiscal Impact/Change to Net County Cost: The funding source for these services is in each requesting Department's Fixed Asset, Minor Equipment, and Professional Services Budget (General and Non-General Fund).

Action to be taken following Board approval: Following Board approval, Board Clerk's Office will forward executed amendment to Procurement and Contracts for distribution, administration and encumbrance as needed.

Contact: Bonnie H. Rich, Purchasing Agent x5940

Concurrences: Not applicable