



## Legislation Text

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**File #:** 22-0677, **Version:** 1

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Information Technologies Department recommending the Board approve and authorize the Chair to execute Amendment II to Agreement 5823 with AgreeYa Solutions, Inc., reducing the services within the scope of work and decreasing the compensation amount by \$145,250, for an amended not-to-exceed amount of \$73,650.

**FUNDING:** N/A

### **DISCUSSION / BACKGROUND**

In August 2021, the Board awarded Bid No. 21-918-040 for the purchase of Microsoft 365 (M365) Migration Services to AgreeYa Solutions, Inc. and executed Agreement 5823 in the amount of \$218,900. In December 2021, the Board approved Amendment I to Agreement 5823 to add the County's Health Insurance Portability and Accountability Act (HIPAA) Business Associate Agreement (BAA) provisions to the contract.

During the course of the M365 Migration project, the Information Technologies (IT) Department and AgreeYa have found it necessary to reduce the services to be provided within the original scope of work. As the project progressed, it was determined it was more beneficial for the County to complete parts of the migration project using existing county staff. Amendment II to Agreement 5823 includes a revised scope of work and an updated task compensation schedule for the work AgreeYa will complete on the County's behalf. The Amendment decreases the compensation amount of the Agreement by \$145,250, for an amended not-to-exceed (NTE) amount of \$73,650, inclusive of all costs and expenses. The term of the contract is not changing.

### **ALTERNATIVES**

The Board could decline to approve the amendment incorporating the new scope of services and compensation schedule.

### **PRIOR BOARD ACTION**

21-1007 - Award of Bid No. 21-918-040 for the purchase of Microsoft 365 Migration Services to AgreeYa Solutions, Inc. and execution of Agreement 5823

21-1840 - Execution of Amendment I to add HIPAA BAA provisions

### **OTHER DEPARTMENT / AGENCY INVOLVEMENT**

N/A

### **CAO RECOMMENDATION / COMMENTS**

Approve as recommended.

### **FINANCIAL IMPACT**

Reduction of expenses for budgeted migration services.

### **CLERK OF THE BOARD FOLLOW UP ACTIONS**

Route the executed amendment to the Chief Administrative Office, Central Fiscal Services, attention Audra Anderson for further processing.

**STRATEGIC PLAN COMPONENT**

Infrastructure

**CONTACT**

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