



Legislation Text

File #: 14-1472, **Version:** 2

Human Resources, Risk Management Division, recommending the Board adopt revised Board of Supervisors Policy K-1, Injury and Illness Prevention, to provide a safe and healthful workplace by establishing guidelines and procedures for the maintenance of an ongoing Injury and Illness Prevention Program, pursuant to requirements set forth in California Labor Code §6401.7 and California Code of Regulations, Title 8, Subchapter 7, §3203.

FUNDING: N/A

DEPARTMENT RECOMMENDATION

The Risk Management Division has reviewed the current Policy K-1 and recommends revisions to ensure compliance with state law and to reflect the recently adopted Board of Supervisors policy format. The current policy includes a combination of both policy and specific program procedures. The revised policy includes policy language only--the IIPP Procedures are a separate document that will be maintained in the County Administrative Procedures Manual. The Injury and Illness Prevention Program (IIPP) will be distributed to all departments and reviewed by Risk Management on an annual basis as required by the California Code of Regulations.

DISCUSSION / BACKGROUND

California Labor Code and the California Code of Regulations establish requirements for employers to provide a place of employment that is safe and healthful for employees. Effective July 1, 1991, every employer in California was required establish, implement and maintain an effective Injury and Illness Prevention Program (IIPP). The IIPP must be in writing and meet the minimum requirements specified in California Labor Code §6401.7 and California Code of Regulations, Title 8, Subchapter 7, §3203.

California Code of Regulations Title 8, Subchapter 7, Section 3203 requires the county to review its IIPP on an annual basis. The IIPP promotes the safety and health of employees, volunteers and the general public and provides the tools for a safe and healthful workplace. The El Dorado County IIPP heightens awareness of safety responsibilities and attitudes, reinforces efforts to create and maintain workplace safety and provides guidelines and procedures to employees for working safely.

In 1986, the Board of Supervisors adopted Policy K-1, Injury and Illness Prevention, to define responsibilities related to the establishment, maintenance and control of the County's programs related to occupational safety and health. The policy was revised in 1992 and has not been updated since that time.

OTHER DEPARTMENT / AGENCY INVOLVEMENT

The revised policy and Injury and Illness Prevention Program documents were distributed to all departments and labor groups for review prior to submittal of this agenda item.

CAO RECOMMENDATION

Adopt revised Board of Supervisors Policy K-1.

FINANCIAL IMPACT

There is no fiscal impact associated with this policy revision.

CLERK OF THE BOARD FOLLOW UP ACTIONS

Upon approval, Risk Management will provide the Clerk of the Board with the revised Policy for publication on the Board's Policy Manual webpage.

CONTACT

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