



## Legislation Text

---

**File #:** 22-1898, **Version:** 1

---

Chief Administrative Office, Procurement and Contracts Division on behalf of Department of Transportation, recommending the Board approve the following:

- 1) Award Bid No. 23-801-004 for the purchase of Sign Blanks, Marker Plates and Accessories for road signs to the low qualified bidder, Square Signs LLC; dba Front Signs of Burbank, CA;
- 2) Authorize the Purchasing Agent to issue a purchase contract in the amount of \$180,000 for a three (3) year term following Board approval; and
- 3) Authorize the Purchasing Agent to increase the purchase contract on an "as needed" basis during the awarded period as long as funding is available within the requesting department's budget.

**FUNDING:** Road Fund. (100%)

### **DISCUSSION / BACKGROUND**

At the request of the DOT, the Procurement and Contracts Division issued invitation to bid 23-801-004 for the purchase of Sign Blanks and Marker Plates. DOT purchases sign blanks, marker plates and accessories to create wayfinding, cautionary and safety signs with the expertise of County staff.

The Invitation for Bids was posted on PlanetBids with thirty-five (35) vendors notified, one (1) to a local vendor. Four (4) qualified responses were received, none from local vendors.

### **ALTERNATIVES**

The Board could choose to not approve the bid, however without the new wayfinding, cautionary and safety related signage public safety would be compromised.

### **PRIOR BOARD ACTION**

N/A

### **OTHER DEPARTMENT / AGENCY INVOLVEMENT**

Procurement and Contracts conducted the formal bid process.

### **CAO RECOMMENDATION / COMMENTS**

Approve as recommended.

### **FINANCIAL IMPACT**

No impact to Net County Cost as funding was included in the Fiscal Year 2022-23 DOT budget. DOT will include funds for future fiscal years through the normal budget process.

### **CLERK OF THE BOARD FOLLOW UP ACTIONS**

N/A

### **STRATEGIC PLAN COMPONENT**

Good Governance (competitive bidding & public safety)

**CONTACT**

Rafael Martinez, Director, Department of Transportation

Michele Weimer, Procurement and Contracts Manager/Purchasing Agent