



Legislation Text

File #: 07-783, **Version:** 1

Chief Administrative Office, Procurement and Contracts Division, recommending the Board: (1) award Request for Proposal 07-961-111 for household hazardous waste transport and disposal services to Phillips Services Company of Benicia, California; (2) make findings that it is more economical and feasible to obtain an outside contractor to provide the necessary equipment and services in accordance with County Ordinance Chapter 3.13, Section 3.13.030; and (3) authorize the Chairman to execute an agreement for same in an amount not to exceed \$120,000 upon County Counsel and Risk Management review and approval.

RECOMMENDED ACTION: Approve.

FUNDING: Non-General Fund/CSA 10/Household Hazardous Waste Parcel Assessments

REASON FOR RECOMMENDATION: At the request of the Environmental Management Department, the Procurement and Contracts Division requested competitive proposals for household hazardous waste transport and disposal services.

Thirty-three (33) proposals were mailed, three (3) qualified responses were received; none from local firms. Proposal responses were evaluated on the basis of proposal content and presentation; compliance with administrative requirements; experience, qualifications, and work plan; and total cost.

In accordance with Board of Supervisors Policy C-17, Section 7.10, the Purchasing Agent coordinated the review of proposal responses from staff within the Environmental Management Department and Rod Miller, Recycling Technician, City of Folsom. Phillips Services Company was selected as the proposer whose proposal best meets the needs of the department and at the lowest overall cost.

Your Board is being asked to find that it is more economical and feasible to obtain an outside contractor to provide the equipment and services necessary to provide hazardous waste removal and transport rather than procure the needed equipment, hire additional staff, and obtain the certification and licensing required to transport and dispose of hazardous materials.

A draft agreement is on file with the Board Clerk's Office. The County officer or employee with responsibility for administering this agreement is Dave Johnston, Supervising Hazardous Materials Specialist, Environmental Management Department.

FISCAL IMPACT/CHANGE TO NET COUNTY COST: Procurement and Contracts has been advised that funding is available within the Environmental Management Department's budget. Non-General Fund/CSA #10/Household hazardous Waste Parcel Assessments.

ACTION TO BE TAKEN FOLLOWING APPROVAL: Following Board approval, the Procurement and Contracts Division will process an agreement for services with Phillips Services Company of Benicia,

California in the amount of \$120,000.00.

Contact: Bonnie H. Rich, Purchasing Agent x5940

Concurrences: Not applicable.