



## Legislation Text

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**File #:** 10-0236, **Version:** 1

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Department of Transportation recommending the Board approve the appointment of new advisory committee members to fill vacancies on advisory committees for various zones of benefit in County Service Area Nos. 2 and 9 as outlined in Exhibit A.

**Fiscal Impact/Change to Net County Cost:**

There is no financial impact or net county cost associated with the changes to the advisory committees.

**Reason for Recommendation:**

The Policy and Procedure Guidelines for the Creation and Administration of Zones of Benefit within County Service Areas provide that an advisory committee may be appointed to serve at the pleasure of the Board. The purpose of the advisory committee is to periodically meet with property owners and residents within the zone to identify unmet service needs, evaluate the adequacy of the services provided, compile the annual budget for recommendation to the Board of Supervisors, and address other matters pertaining to the zone of benefit. Zone of benefit advisory committees are required to comply with all state laws and County policies related to open meetings. There are currently 33 advisory committees for zones of benefit within the County, two in County Service Area No. 2 and 31 in County Service Area No. 9.

Each advisory committee is required to meet at least four times per year. One of the four meetings is a general meeting of all interested property owners and residents. Since the inception of the zone of benefit program, practice among the advisory committees has been to make recommendations to the Board of Supervisors regarding changes to the committee membership based on consensus of the property owners and residents in attendance at the general meeting. The property owners and residents determine the number of advisory committee members recommended to the Board for appointment, which may vary from zone to zone and year to year.

With the submission of their recommended budgets and work plans, nine of the 33 advisory committees included changes to their memberships. Minutes from the general meetings within each zone reflect the recommended changes to advisory committees as shown in Exhibit A.

There is currently a zone of benefit in County Service Area No. 9 that provides funding for maintenance and operation of the Georgetown Cemetery, the Renke Annexation, and the Georgia Slide Cemetery. An advisory committee for the Georgetown Cemetery Zone of Benefit was established at the time it was formed in 1985. The Department of Transportation has recently taken over the cemetery administration function and will incorporate changes to this advisory committee in the annual advisory committee appointments recommended to the Board. The Georgetown Cemetery Zone of Benefit Advisory Committee does not recommend any changes to the membership at this time, and staff wishes to reaffirm the appointments made last on July 22, 2008 (Agenda Item #13, Legistar File Number 08-0982). The Georgetown Cemetery Zone of Benefit Advisory Committee members are included in Exhibit A.

Action to be taken following Board approval:

Upon approval of the recommended Advisory Committee changes, the Department of Transportation will:

1. Notify each of the newly appointed individuals of his/her appointment by the Board;
2. Provide to each new committee member a copy of the El Dorado County Department of Transportation Zone of Benefit Advisory Committee Manual, which describes his/her responsibilities and applicable policies, procedures and regulations; and
3. Provide a training session for the newly appointed Advisory Committee members to provide information regarding their roles and responsibilities, and policies and regulations applicable to the zones of benefit.

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Concurrences: N/A