



County of El Dorado

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Legislation Text

File #: 18-0144, **Version:** 1

Clerk of the Board, with concurrence from County Counsel, recommending the Board adopt Policy A-7, Processing California Public Records Act Requests.

DISCUSSION / BACKGROUND

The California Public Records Act (Government Code sec. 6250 et. seq.) was enacted by the State Legislature finding "that access to information concerning the conduct of the people's business is a fundamental and necessary right of every person in this state."

On January 26, 2016 (Item 6, File 16-0008), the Board approved Agreement 252-S1611 with WebQA for countywide implementation of a centralized web based platform to capture and track responses to Public Records Act requests. In support of the long-term success of system utilization by all departments, staff is recommending the Board adopt a policy to further inform and guide county department staff in processing requests for public records.

ALTERNATIVES

The Board may choose not to approve the draft policy, direct modifications to the draft policy or provide direction to staff to take other action.

OTHER DEPARTMENT / AGENCY INVOLVEMENT

County Counsel
Chief Administrative Office

CAO RECOMMENDATION / COMMENTS

It is recommended that the Board approve this item.

FINANCIAL IMPACT

There is no financial impact directly associated with this matter.

CLERK OF THE BOARD FOLLOW UP ACTIONS

If approved, the Clerk will post the policy to the Board's Policy Manual and distribute to all Department Heads.

STRATEGIC PLAN COMPONENT

Good Governance

CONTACT

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