



# County of El Dorado

330 Fair Lane, Building A  
Placerville, California  
530 621-5390  
FAX 622-3645  
www.edcgov.us/bos/

## Legislation Text

**File #:** 10-0156, **Version:** 3

Chief Administrative Office, Procurement and Contracts Division, recommending the Board:

- 1) Award Bid 10-393-037 for the purchase of Dairy Products as a secondary vendor to the low qualified bidder, Francis Distributing, Inc. of Diamond Springs, CA for the West Slope;
  - 2) Authorize the Purchasing Agent to issue a blanket purchase order in the amount of \$30,000 for a period through October 14, 2010; following Board approval; and
  - 3) Authorize the Purchasing Agent to increase the blanket purchase order on an "as needed" basis during the awarded period as long as funding is available within the requesting Department's budget.
- (Cont'd 3/2/10, Item 4)

**FUNDING:** Individual departmental budgets.

BUDGET SUMMARY:		
Total Estimated Cost		\$30,000.00
Funding		
Budgeted	\$30,000.00	
New Funding	\$	
Savings	\$	
Other	\$	
Total Funding Available	\$30,000.00	
Change To Net County Cost		\$0.00

**REASON FOR RECOMMENDATION:** The Procurement and Contracts division issued an Invitation to Bid for Food Products and Kitchen Supplies for County wide use in the jails, detention centers, mental health facilities, and the senior nutrition centers on both the East and West slope. The bid was broken down into six (6) categories, requesting primary vendors to bid 100% of all items and secondary vendors bid on only the categories they wish to supply the County as an alternate vendor.

Twenty-one (21) invitations to bid were mailed, three (3) bidders responded as primary vendors, but all three (3) bids had to be rejected. Two (2) of the bidders submitted additional terms and conditions with the County bid documents, and one (1) bidder was rejected for the use of correction tape on their quotation schedule. One (1) vendor qualified as a secondary vendor for the West Slope for Dairy products.

**FISCAL IMPACT/CHANGE TO NET COUNTY COST:** Procurement and Contracts has been advised that funding is available within the ordering Department's budget.

**ACTION TO BE TAKEN FOLLOWING APPROVAL:** Following Board approval, the Procurement and Contracts division will issue a blanket purchase order in the amount of \$30,000.00 to Francis

Distributing, Inc. of Diamond Springs, CA.

Contact: Rick Blake, Sr. Buyer x5873

Concurrences: