



County of El Dorado

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Legislation Text

File #: 10-0366, **Version:** 1

Information Technologies Department recommending the Board delegate signature authority to Department Heads to sign current MOUs (including account applications) and their subsequent renewals, with the California Department of Motor Vehicles (DMV) for data access.

BUDGET SUMMARY:		
Total Estimated Cost		\$0.00
Funding		
Budgeted	\$0.00	
New Funding	\$	
Savings	\$	
Other	\$	
Total Funding Available	\$0.00	
Change To Net County Cost		\$0.00

Fiscal Impact/Change to Net County Cost:

MOUs are for data access and security compliance only. These are non-monetary agreements.

Background:

Several County departments require access to confidential DMV information in order to provide efficient services to the public. Each using department is required to apply for an access account and enter into an MOU with the DMV to allow specified County employees access to this data. The nature of the MOU is for security and compliance purposes only. No cost is associated with this service. Each access account and associated MOU is active for 48 months and is renewable at 48 month intervals thereafter. As 'gatekeeper' of the data network, IT ensures that each department is in compliance with regards to data security and maintains the list of authorized users. Each application and MOU is processed and maintained through the Information Technologies department. County Counsel has reviewed and approved all applicable documents. Sample documents of MOUs and account applications are attached.

The County departments that currently require DMV MOUs are: Assessor's Office, Auditor/Controller's Office, Department of Child Support Services including Revenue Recovery, Recorder/Clerk/Elections, Probation/Juvenile Hall, Public Defender, Department of Human Services - Public Guardian, Department of Human Services - Program Integrity Unit, Treasurer/Tax Collector, and the Information Technology Data Center. As programs change within departments this list may need to evolve. IT is asking for this approval to accommodate all current MOU requests as well as any future requests by these or any other County departments that may require this service.

Reason for Recommendation:

Because each using department has the legal responsibility and is individually accountable for maintaining confidentiality , the DMV requires that each department sign its own account application and MOU. The DMV also requires that each account application and MOU be signed by a responsible, authorized officer of each department. IT is requesting the Board delegate signature authority to Department Heads for these documents in order to fulfill this requirement.

Action to be taken following Board approval:

Department Heads to be granted authority to sign individual MOUs with the DMV.

IT to coordinate signature and submittal of documents to DMV.

Contact:

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Concurrences:

County Counsel