



County of El Dorado

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Legislation Text

File #: 13-0640, Version: 1

Child Support Services, Revenue Recovery Division, recommending the Board approve the continuation of the current perpetual Agreement 415-S0611 with Columbia Ultimate Business Systems (CUBS) for collection software licenses and support.

FUNDING: Charges for collection services for the Superior Court and County Departments.

BUDGET SUMMARY:	
Total Estimated Cost.....	\$14,387
Funding.....	
Budgeted.....	\$14,387
New Funding.....	
Savings.....	
Other.....	
Total Funding Available.....	\$14,387
Change To Net County Cost.....	0

Fiscal Impact/Change to Net County Cost

No Change to Net County Cost. The Department's Recommended FY 2013-14 budget includes appropriations for this CUBS agreement and reflects estimated revenue from the Court, County Departments and Victim Restitution fees. The annual payment for the CUBS agreement is \$14,387.00.

Background

Agreement 415-S0611 was initially approved by the Board on August 15, 2006 when the Revenue Recovery Division was assigned to the Treasurer/Tax Collector. The Department of Child Support Services, Revenue Recovery Division, desires to continue to utilize software from CUBS which is critical to the continuation of the collection operations for El Dorado County. The agreement with CUBS provides ongoing maintenance and support for equipment, software licensing, and collection services.

Reason for Recommendation

The Department is bringing this matter before your Board pursuant to BOS policy C-17, "Procurement", Section 4.5 which states that Departments must obtain authorization from the Board of Supervisors, initially and on an annual basis, to utilize any contract that does not have a stated term. The Department is required to seek authorization for the Purchasing Agent to encumber funds for FY 2013-14 payments required under the CUBS agreement.

Continuation of the agreement with CUBS is critical to the operation of the Department's Revenue Recovery Division and successful collection of revenues for county departments, the courts and for victims of crime.

Action(s) to be taken following Board approval

1. The Department will request Procurements and Contracts to encumber funds for the CUBS agreement.
2. Child Support Services shall continue to administer the CUBS agreement and process payment upon receipt and approval of invoices.

Contact

Laura Roth, Director, Child Support Services

Concurrences

County Counsel, Risk Management and the IT Department all reviewed the Agreement prior to initial Board approval and execution.