



Legislation Text

File #: 12-1022, Version: 1

Community Development Agency, Transportation Division, recommending the Board:  
1) Make findings in accordance with Chapter 3.13, Section 3.13.030 of the County ordinance that it is more economical and feasible to engage an independent contractor for environmental review services; and  
2) Authorize the Chair to sign Agreement for Services No. 156-S1311 with Sycamore Environmental Consultants, Inc. in the not-to-exceed amount of \$145,000 for a term to become effective upon execution by both parties and expiring two years thereafter or upon completion of all issued Task Orders or Work Orders, whichever is later.

**FUNDING:** Various Capital Improvement Program (CIP) funding sources that fund the Department's CIP projects.

<b>BUDGET SUMMARY:</b>	
Total Estimated Cost.....	\$145,000
Budgeted.....	\$ 75,000
New Funding.....	
Savings.....	
Other*.....	\$ 70,000
Total Funding Available.....	\$145,000
Change To Net County Cost.....	\$0

\*To be budgeted in subsequent Fiscal Year (FY) Budgets.

**Fiscal Impact/Change to Net County Cost**

The Community Development Agency, Transportation Division, (Department) budgeted \$75,000 in FY 2012/2013 and anticipates budgeting the remaining \$70,000 in subsequent FY budgets. Funding for the Agreement will be provided by various Capital Improvement Program (CIP) funding sources that fund the Department's CIP projects.

**Background**

The Procurement and Contracts Division completed a Request for Qualifications (RFQ) process at the request of the Department in February 2011 for a variety of project support services. A multi-jurisdictional panel evaluated and ranked each Statement of Qualifications and established, based on category of service, a short list of acceptable service vendors. Sycamore Environmental Consultants, Inc. (Sycamore) was on a short list of qualified respondents from that RFQ process. The RFQ process was conducted in accordance with Procurement Policy C-17.

**Reason for Recommendation**

The Department recommends the Board make findings in accordance with Chapter 3.13, Section 3.13.030 of the County ordinance that it is more economical and feasible to engage an independent contractor for environmental review services because there are specialty skills required for the work to be performed under this Agreement that are not expressly identified in County classifications.

Under the subject Agreement, Sycamore will coordinate with state and federal resource agencies and prepare focused technical studies, surveys and final environmental documents in compliance with California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) guidelines and regulations; prepare and process applications through state and federal agencies regarding the Clean Water Act, State Fish and Game Code, the National Historic Preservation Act, the Endangered Species Act and the Federal Department of Transportation Act; and develop mitigation and monitoring programs consistent with legal requirements.

Most of the services provided under this Agreement, such as preparation of the focused technical studies, technical surveys and reviews (all documentation required by CEQA), require specialty skills that are not included in County job classifications. These environmental specialty skills will be provided on an on-call basis, specifically in support of CIP projects, and generally in support of other County activities as required.

The Purchasing Agent reviewed and approved the Department's request to process the Agreement with Sycamore and concurs that the Department's request is in compliance with Board of Supervisors Policy C-17.

The El Dorado County Employees Association, Local #1, was informed of this proposed Agreement.

**Action(s) to be taken following Board approval**

1. The Clerk of the Board will obtain the Chair's signature on the two originals of the Agreement.
2. The Clerk of the Board will forward one original Agreement to the Department for further processing.

**Contact**

Kim Kerr, Interim Director of Transportation  
Community Development Agency, Transportation Division

**Concurrences**

County Counsel and Risk Management