



## Legislation Text

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**File #:** 11-0258, **Version:** 2

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Department of Transportation recommending the Board approve appointments of new Advisory Committee members to fill vacancies on Road Zone of Benefit Advisory Committees in County Service Area No. 9, as outlined in Exhibit A, Zone of Benefit Advisory Committee Changes.

**Fiscal Impact/Change to Net County Cost:**

There is no financial impact or net county cost associated with changes to Advisory Committees.

**Reason for Recommendation:**

The Policy and Procedure Guidelines for the Creation and Administration of Zones of Benefit within County Service Areas provide that an Advisory Committee may be appointed to serve at the pleasure of the Board. The purpose of the Advisory Committee is to periodically meet with property owners and residents within the zone of benefit to identify unmet service needs, evaluate the adequacy of the services provided, compile the annual budget for recommendation to the Board of Supervisors, and address other matters pertaining to the zone of benefit. Zone of benefit Advisory Committees are required to comply with all state laws and County policies related to open meetings. There are currently 33 Advisory Committees for zones of benefit within the County, two in County Service Area No. 2 and 31 in County Service Area No. 9.

Each Advisory Committee is required to meet at least four times per year. One of the four meetings is a general meeting of all interested property owners and residents. Since the inception of the zone of benefit program, practice among the Advisory Committees has been to make recommendations to the Board of Supervisors regarding changes to the committee membership based on consensus of property owners and residents in attendance at the general meeting. The property owners and residents determine the number of Advisory Committee members recommended to the Board for appointment, which may vary from zone to zone and year to year.

With the submission of their recommended budgets and work plans, seven of the 31 Advisory Committees for zones of benefit in County Service Area No. 9 included changes to their memberships. No changes were recommended to the two advisory committees for zones of benefit in County Service Area No. 2. Minutes from the general meetings within each zone reflect the recommended changes to the Advisory Committees as shown on Exhibit A, Zone of Benefit Advisory Committee Changes.

**Action to be taken following Board approval:**

Upon approval of the recommended Advisory Committee changes, the Department of Transportation will:

1. Notify each of the newly appointed individuals of his/her appointment by the Board;
2. Provide each new committee member a copy of the El Dorado County Department of Transportation Zone of Benefit Advisory Committee Manual, which describes his/her

responsibilities and applicable policies, procedures and regulations; and

3. Provide a training session for the newly appointed Advisory Committee members to provide information regarding their roles and responsibilities, and policies and regulations applicable to the zones of benefit.

Contact: James W. Ware, P.E.  
Director of Transportation

Concurrences: N/A