



County of El Dorado

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Legislation Text

File #: 07-1119, Version: 1

Human Services Department, Social Services Division, and Child Support Services Department recommending Chairman be authorized to sign Agreement 045-S0810 with Paul Funk dba Pro Line Cleaning Services in the amount of \$67,560 for the term July 19, 2007 through July 18, 2009 to provide selected janitorial services for said departments located at 3057 Briw Road, Suites A and B in Placerville.

RECOMMENDED ACTION: Approve.

FUNDING: Federal, State, and County General Fund.

BUDGET SUMMARY:		
Total Estimated Cost		\$67,560
Funding		
Budgeted	\$67,560	
New Funding	\$	
Savings	\$	
Other	\$	
Total Funding Available	\$67,560	
Change To Net County Cost		\$0

Fiscal Impact/Change to Net County Cost: The maximum dollar amount of this one-year Agreement is \$67,560, which is included in the FY 2007/2008 County Proposed Budget Request. For fiscal purposes, the Human Services Department, Social Services Division, shall be billed \$2,200 per month for their portion of the facility and the Department of Child Support Services shall be billed \$615.00 per month for their portion of the facility. Contractor will invoice each department separately.

Reason for Recommendation: The Board is being asked to make findings that this independent Contractor can more economically and feasibly perform the services requested. Procurement and Contracts prepared Agreement #045-S0810 with Pro-Line Cleaning Services for the provision of custodial services for the Department of Human Services, Social Services Division, and the Department of Child Support Services, which are housed at the leased Briw Road facility. Agreement #045-S0810 will be effective upon execution and covers the term July 17, 2007 through July 18, 2008. The County officers or employees with responsibility for administering this Agreement are John Litwinovich, Director, Department of Human Services, and Laura Roth, Director, Child Support Services, or successors.

Action to be taken following Board approval: Board Clerk to:

1) Forward two originals of the executed Agreement for Services #045-S0810 to Procurement and

Contracts.

2) Auditors Office will authorize payment of future invoices.

Contact: John Litwinovich, 621-6163

Concurrences: County Counsel and Risk Management