



Legislation Text

File #: 11-0471, **Version:** 1

Health Services Department recommending the Board approve continuation of the Department's current perpetual contracts and memoranda of understanding as listed on Attachment A, pursuant to section 4.5 of Board Policy C-17, "Procurement Policy," which requires departments to "obtain authorization from the Board of Supervisors, initially, and on an annual basis, to utilize any contract that does not have a stated term."

FUNDING: Various funding sources (Non-General Fund) as detailed on Attachment A.

Fiscal Impact/Change to Net County Cost: There is no change to Net County Cost. Funding for these agreements is included in the Department's FY 2011-12 budget.

Compensation for services and termination information for each agreement is detailed in Attachment A.

Background:

The Health Services Department brings this matter before the Board pursuant to the requirements of County of El Dorado Board of Supervisors Policy Number C-17, "Procurement Policy" Section 4.5 which states that "Departments must obtain authorization from the Board of Supervisors, initially, and on an annual basis, to utilize any contract that does not have a stated term." This policy provision ensures that the current Board is advised of contracts that were approved by this or preceding Boards in the current or prior fiscal years and to enable the Purchasing Agent to prepare the necessary purchase orders for Fiscal Year 2011-12 to process payments associated with those perpetual contracts that are financial in nature.

Reason for Recommendation: The Health Services Department administers several perpetual agreements for services. These agreements cover a variety of services, such as retirement and medical disability for Fire Department personnel displaced by the agreement with the El Dorado County Emergency Services Authority for ambulance services in County Service Area #7, software maintenance, database management, and licensing for software.

Additionally, on November 3, 2009, via Legistar item 09-1233, the Board approved the use of a standard, boilerplate contract for establishing agreements with other counties for use of the Psychiatric Health Facility (PHF). Because these were developed as perpetual agreements, the Department has included the PHF agreements on Attachment A as well.

Action to be taken following Board approval:

- 1) The Department will notify Procurement and Contracts of the Board's approval of the list of perpetual agreements attached hereto; and
- 2) The Department will continue to administer the contracts and process payments upon receipt and approval of invoices.

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Concurrences: County Counsel, Risk Management & Human Resources approvals were obtained prior to execution of each perpetual agreement.