



## Legislation Text

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**File #:** 18-0870, **Version:** 1

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Library Department recommending the Board approve and authorize the Purchasing Agent to sign, the following perpetual agreements for Fiscal Year 2018-19 for a total amount of \$151,500:

- 1) Agreement 86 with OCLC, Inc. for ongoing online cataloging in the amount of \$9,500;
- 2) Agreement 350 with SirsiDynix for the Library integrated software system in the amount of \$60,000;
- 3) Agreement 651 with CALIFA for public internet access in the amount of \$70,000; and
- 4) Agreement 2074 with TechLogic Corporation for maintenance and technical support for the automated materials handling system in the amount of \$12,000.

**FUNDING:** General Fund and CSA 10.

### **DEPARTMENT RECOMMENDATION**

Library Department recommending the Board approve and authorize the Purchasing Agent to sign, the following perpetual agreements for Fiscal Year 2018-19 for a total amount of \$151,500:

- 1) Agreement #86 with OCLC, Inc. for ongoing online cataloging in the amount of \$9,500;
- 2) Agreement #350 with SirsiDynix for the Library integrated software system in the amount of \$60,000;
- 3) Agreement #651 with CALIFA for public internet access in the amount of \$70,000; and
- 4) Agreement #2074 with TechLogic Corporation for maintenance and technical support for the automated materials handling system in the amount of \$12,000.

### **DISCUSSION / BACKGROUND**

The Library manages several perpetual agreements for ongoing online cataloging, Library integrated software system, internet access, and maintenance and technical support for the automated materials handling system.

The Department is bringing this matter before your Board pursuant to BOS Policy C-17 Section 4.5 which states "Departments must obtain authorization from the Board of Supervisors, initially, and on an annual basis, to utilize any contract that does not have a stated term". The agreements are listed on Attachment "A".

### **ALTERNATIVES**

N/A

### **OTHER DEPARTMENT / AGENCY INVOLVEMENT**

N/A

### **CAO RECOMMENDATION**

Chief Administrative Office recommends approval of Department's recommendation.

### **FINANCIAL IMPACT**

Funding is included in the Recommended Budget for FY 2018-19.

**CLERK OF THE BOARD FOLLOW UP ACTIONS**

The Library will notify Procurement and Contracts of the Board's approval of the list of perpetual agreements, authorizing the FY 2018-19 payments under these agreements.

**STRATEGIC PLAN COMPONENT**

Good Governance and Healthy Communities

**CONTACT**

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