



Legislation Text

File #: 24-1078, **Version:** 1

Sheriff's Office recommending the Board:

- 1) Approve and authorize the continued use of perpetual Agreement 1026 with Keefe Commissary Network, LLC, an affiliate of The Keefe Group, to provide commissary services to the inmates housed in the Placerville and South Lake Tahoe Jails; and
- 2) Authorize the Purchasing Agent to post a change order for the perpetual agreement to ensure availability of funding retroactively in Fiscal Year (FY) 2023-24 and going forward in FY 2024-25, in an estimated amount of \$300,000.

FUNDING: Inmate Welfare Trust Account.

DISCUSSION / BACKGROUND

In September 2009, the Board approved Agreement 1026 (legacy agreement 875-S0911) to obtain commissary services from Keefe. Keefe provides commissary services to both jails in the County, allowing inmates to purchase sundries and food items using their own funds which are held in the Inmate Welfare Trust Account.

The term of the agreement, as originally approved was from April 30, 2009 to April 29, 2014 with automatic renewals for successive one-year terms thereafter. Either party had the right to terminate the agreement by giving notice in writing to the other party 30 days prior to the expiration of any renewal term.

On April 23, 2019, with Legistar file 19-0571, the Board approved that the agreement be amended to a month-to-month contract. The agreement was not brought to the Board to approve the continued use in FY 2023-24, therefore, the request to add funds to the agreement is retroactive for FY 2023-24.

Per BOS Policy C-17, the Board is being requested to approve this action since it is a perpetual contract.

ALTERNATIVES

N/A

PRIOR BOARD ACTION

04/23/2019 Legistar file 19-0571
04/24/2018 Legistar file 18-0297
04/25/2017 Legistar file 09-1096
04/29/2008 Legistar file 08-0487

OTHER DEPARTMENT / AGENCY INVOLVEMENT

N/A

CAO RECOMMENDATION / COMMENTS

Approve as recommended.

FINANCIAL IMPACT

There is no impact to Net County Cost associated with this item. The funds for the Agreement are paid from the Inmate Welfare Trust Account.

CLERK OF THE BOARD FOLLOW UP ACTIONS

N/A

STRATEGIC PLAN COMPONENT

N/A

CONTACT

Undersheriff Bryan Golmitz