



## Legislation Text

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**File #:** 17-0580, **Version:** 1

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Air Quality Management District recommending the Board, acting as the Board of Directors of the Air Quality Management District, adopt and authorize the Chair to sign Resolution **094-2017** to establish an imprest cash account for the Air Quality Management District in the amount of \$100.

**FUNDING:** AQMD Funding. (100% - Local)

### **DEPARTMENT RECOMMENDATION**

Air Quality Management District recommending the Board, acting as the Board of Directors of the Air Quality Management District, adopt and authorize the Chair to sign the attached Resolution to establish an imprest cash account for the Air Quality Management District in the amount of \$100.

### **DISCUSSION / BACKGROUND**

The Air Quality Management District receives payments for various District permitting fees. Currently, the District accepts check and cash payments over the counter, sometimes permittees attempting to pay with cash do not have exact change and need to leave the County Government center to obtain the exact amount, resulting in unnecessary delays and inconvenience for the permittee.

### **ALTERNATIVES**

The Board could not adopt the Resolution establishing an imprest account for the District, and permittees will need to continue to bring exact change to pay their fees.

### **OTHER DEPARTMENT / AGENCY INVOLVEMENT**

County Counsel

### **CAO RECOMMENDATION**

It is recommended that the Board approve this item.

### **FINANCIAL IMPACT**

There would be a one-time cost to the District's Operation account in the amount of \$100 to establish the imprest cash account for the District.

### **CLERK OF THE BOARD FOLLOW UP ACTIONS**

1. Clerk of the Board to obtain signature of Chair on three originals of the AQMD Imprest Cash Account Resolution.
2. Clerk of the Board to forward one fully executed Resolution to the Auditor-Controller Office.
3. Clerk of the Board to forward one certified Minute Order, and one certified copy of the Resolution to the Air Quality Management District.

### **STRATEGIC PLAN COMPONENT**

N/A

### **CONTACT**

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