



# County of El Dorado

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## Legislation Text

File #: 08-1432, Version: 2

Transportation Department advising the Board of current perpetual agreements for services and recommending continuation of same; and Purchasing Agent be authorized to establish blanket purchase orders to process associated payments for Fiscal Year 2008-2009.

**RECOMMENDED ACTION:** Approve.

**FUNDING:** Road Fund.

<b>BUDGET SUMMARY:</b>		
Total Estimated Cost		\$9,152
Funding		
Budgeted	\$9,152	
New Funding	\$	
Savings	\$	
Other	\$	
Total Funding Available	\$9,152	
Change To Net County Cost		\$0

**Fiscal Impact/Change to Net County Cost:**

The current fiscal year's budget associated with the Caltrans agreement is \$2,993. The current fiscal year's budget associated with the Squarerigger, Inc. agreement is \$6,159. The total budgeted amount of \$9,152 is funded by the Road Fund.

**Background:**

The Transportation Department administers two (2) agreements with no expiration dates. The Caltrans Signal Maintenance Agreement provides for routine maintenance of signals and lighting by Caltrans at the Pioneer Trail at Black Bart Avenue/Cold Creek Trail intersection in South Lake Tahoe. Caltrans is also on call to handle unforeseen problems with the traffic control signal system if required. The Squarerigger, Inc. Agreement provides for annual support and maintenance for the ShopWatch time management software module, MobileShop software and Vehicle Tracker handheld equipment used by the Maintenance Division's Equipment Shops Unit.

**Reason for Recommendation:**

In accordance with Section 4.5, Contract Term, of Board of Supervisors Policy C-17 (Procurement Policy), the Transportation Department brings this matter before the Board of Supervisors, at the recommendation of the Purchasing Agent, to apprise the Board of these perpetual Agreements, and to seek authorization for the Purchasing Agent to prepare the necessary purchase orders for the associated FY 2008-09 contract payments. Staff has also provided the Board with information as to

the termination provisions of the agreements (outlined in Attachment A). Because of the important services these Agreements provide, the Transportation Department recommends their continuation.

Action to be taken following Board approval:

(1) The Purchasing Agent shall establish blanket purchase orders for FY 2008-09 for payment of the Transportation Department's perpetual service agreements with Caltrans for signal maintenance service and Squarerigger, Inc. for annual software support and maintenance.

(2) The Transportation Department shall review and approve invoices upon receipt; and forward claims to the Auditor/Controller for payment.

Contact:

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Director of Transportation

Concurrences: