County of El Dorado

330 Fair Lane, Building A
Placerville, California
530 621-5390
FAX 622-3645
www.edcgov.us/bos/

Legislation Text

File #: 23-2000, **Version:** 1

Clerk of the Board and Chief Administrative Office recommending the Board adopt Board Policy H-3, Consent Calendar Policy, establishing a uniform administrative policy related to items placed on the Board's Agenda under the Consent Calendar.

FUNDING: N/A

DISCUSSION / BACKGROUND

The Consent Calendar groups items requiring no discussion or debate among Board members into one agenda item title the Consent Calendar. This meeting management practice provides for efficient Board meetings to conduct the County's business by allowing the Board to unanimously approve routine business items or acknowledge receipt of reports with one collective vote of the Board. The purpose of the Consent Calendar Policy is to provide clarity to the Board, staff, and public on the use of the Consent Calendar on Board of Supervisor meeting agendas.

On September 26, 2023, the Board discussed the need of a policy regarding the use of the Consent Calendar on the Board's Agenda. At that time there was no Board policy on the use of the Consent Calendar.

The Clerk of the Board and the Chief Administrative Office along with input from Department Heads provided the foundation for the policy brought forth with this item. County Counsel has also reviewed the policy for compliance with laws and regulations.

ALTERNATIVES

The Board may direct amendments to the proposed policy or opt not to adopt the policy.

PRIOR BOARD ACTION

N/A

OTHER DEPARTMENT / AGENCY INVOLVEMENT

Department Heads, County Counsel

FINANCIAL IMPACT

There is no financial impact associated with this item.

CLERK OF THE BOARD FOLLOW UP ACTIONS

The Clerk will post the adopted policy in the Board of Supervisors Policy Manual.

STRATEGIC PLAN COMPONENT

Good Governance

CONTACT

Kim Dawson, Clerk of the Board

Alison Winter, Principal Management Analyst