



Legislation Text

File #: 24-0954, **Version:** 1

Human Resources Department, Risk Management Division, recommending the Board:

- 1) Make findings that the provision of pre-employment health screening and physical examinations provided by Occu-Med LTD. are in the public's best interest and that there are specialty skills, qualifications, and equipment not expressly identified in County classifications involved in the performance of the work in accordance with El Dorado County Ordinance Code, Chapter 3.13.030 (B);
- 2) Approve and authorize the Chair to sign Amendment I to Agreement 6922 with Occu-Med LTD., for pre-employment health screening and physical examinations to increase the amount by \$34,000, for a new total amount of \$310,000, with no change to the term ending December 31, 2024; and
- 3) Authorize the Purchasing Agent to execute any necessary amendments relating to Agreement 6922, excluding term extensions and increases to the amount, contingent upon approval by County Counsel and Risk Management.

FUNDING: General Fund.

DISCUSSION / BACKGROUND

Occu-Med LTD. has been providing professional occupational health consulting and related services to the County since 2019 that include, but are not limited to, pre-employment health screenings and physical examinations. Occu-Med LTD. also provides the County advice and guidance related to the results of these screenings and evaluations. On December 13, 2022, with Legistar item 22-1535, the Board approved and authorized the Chair to sign Agreement 6922 with Occu-Med LTD. to continue providing these services with a total amount of \$276,000 for a two-year term of January 1, 2023 through December 31, 2024. Occu-Med LTD. was awarded Request for Proposal 19-961-007 on November 20, 2018, with Legistar item 18-1766. Occu-Med has provided professional occupational health consulting and related services for the County since January 2019. The County initiated a Request for Proposals (RFP) but due to Occu-Med being the only qualified respondent, Human Resources requested and the Board approved to waive competitive bidding for this Agreement.

The proposed Amendment I to Agreement 6922 will increase the amount by \$34,000, for a new total amount of \$310,000 through the end of the contract term. The amount is being requested to be increased due to the increase in recruitment activities necessitating higher than anticipated pre-employment health screenings and physical examinations.

ALTERNATIVES

The Board could choose not to approve the agreement and Human Resources, Risk Management Division could find another vendor to provide pre-employment health screenings and physicals.

PRIOR BOARD ACTION

12/13/22 Legistar Item 22-1535 - approval of Occu-Med Agreement 6922.

OTHER DEPARTMENT / AGENCY INVOLVEMENT

CAO, County Counsel, Procurement & Contracts

CAO RECOMMENDATION / COMMENTS

Approve as recommended.

FINANCIAL IMPACT

Funding for Amendment I to Agreement 6922 is included in the Human Resources Program Budget for Fiscal Year 2023-24 and in the Fiscal Year 2024-25 Recommended Budget. Any department specific services will be charged back to that department.

CLERK OF THE BOARD FOLLOW UP ACTIONS

Clerk of the Board to obtain Board Chair signature on Amendment I to Agreement 6922 and forward to CAO Fiscal, attention Kelley Lawrie.

STRATEGIC PLAN COMPONENT

N/A

CONTACT

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