



Legislation Text

File #: 24-0959, **Version:** 1

Library Department recommending the Board:

- 1) Approve and adopt Board Policy F-3 - El Dorado County Library and Museum Behavior Policy and the Suspension Notice Appeal Form; and
- 2) Grant the Library Director the authority to make changes to the Policy and Suspension Notice Appeal Form that are either non-substantive or necessary to accord with changes to relevant statutes or regulations.

FUNDING: N/A

DISCUSSION / BACKGROUND

The proposed Library and Museum Behavior Policy and Suspension Notice Appeal form will support staff in maintaining a welcoming environment at all Library and Museum locations by clearly stating behavior expectations, potential consequences, and their processes.

Many public libraries and museums have a behavior policy in place. The proposed behavior policy was developed by researching library policies across the United States. This included rural, suburban, and urban library systems. El Dorado County Library and Historical Museum site supervisors, El Dorado County Library Commission, and Sheriff Security Officers that monitor the Placerville Library provided input, review, and approval.

The Library Department is seeking Board approval of the new Board Policy F-3 El Dorado County Library and Museum Behavior Policy as the policy could limit the activities of the public on County facilities, including reporting a suspended patron for trespassing. The policy would go into effect after Board approval and has a proposed review date June 30, 2026.

ALTERNATIVES

The Board could choose not to approve the Library and Museum Behavior Policy and Suspension Notice Appeal form.

PRIOR BOARD ACTION

N/A

OTHER DEPARTMENT / AGENCY INVOLVEMENT

County Council has reviewed the Policy. All department heads had a chance to review the policy and provide input.

CAO RECOMMENDATION / COMMENTS

Approve as recommended.

FINANCIAL IMPACT

There is no financial impact associated with this item.

CLERK OF THE BOARD FOLLOW UP ACTIONS

After approval, post the Policy on the Board of Supervisors Board Policy Manual webpage.

STRATEGIC PLAN COMPONENT

N/A

CONTACT

Bryce Lovell

Director of Library Services