



County of El Dorado

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Legislation Text

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Supervisor Ranalli recommending the Board approve and authorize the Chair to sign a Proclamation that recognizes November 26-30, 2018, as California Clerk of the Board of Supervisors Week. In California, the Clerk of the Board satisfies numerous statutory and locally mandated requirements and serves as the official record keeper of actions taken by each County's Board of Supervisors. The Clerk of the Board, and their respective office, provides a broad scope of services with the highest integrity and respect for the public's business; a vital component of effective, transparent local governance.

The El Dorado County Board of Supervisors is the five-member governing body of the County serving a population of 181,737 residents operating within the County Charter and State Law. Each Board member is elected for a four-year term and represents a geographic jurisdiction referred to as a District. The presiding official is the Board Chair who is appointed annually among the five members. Pursuant to its constitutional and statutory power, the El Dorado County Board of Supervisors sets policy for County departments, approves the County's budget and adopts ordinances on local matters, as well as land use policies that affect unincorporated areas. The Board also sits as the El Dorado County Bond Authority, In Home Supportive Services Public Authority, and is the Governing Board of the County Air Quality Management District and County Service Areas. In the area of planning oversight, the Board acts as an Appeals Board for the County Planning Commission.

The Board of Supervisors Department also includes the office of the Clerk of the Board. The Clerk of the Board (COB) and the office of the Clerk of the Board provides services to the Board, all County departments, and the public.

The COB maintains accurate records of all actions taken by the Board of Supervisors. The COB also directs business functions of the Board and compiles, publishes and distributes Board meeting agendas consistent with the open meetings provisions of the Ralph M. Brown Act. The COB prepares and publishes actions taken by the Board, records and maintains meeting minutes, and acts as custodian of the BOS official record from 1850 to the present. The COB maintains the current status of filled and vacant positions of 70+ Board-appointed boards and commissions. In addition, the Clerk of the Board administers the Assessment Appeals Board Program.

In recognition of the vital role of the Clerk of the Board and the office of the Clerk of Board in ensuring effective and transparent local governance, Supervisor Ranalli recommends the Board approve and authorize the Chair's signature on a Proclamation that recognizes November 26-30, 2018, as California Clerk of the Board of Supervisors Week.