



County of El Dorado

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Legislation Text

File #: 11-1022, Version: 1

Department of Human Services recommending the Board authorize the Chair to sign Amendment 2 to Agreement for Services 562-S0910 with New Leaf Counseling Services increasing the compensation by \$26,495 to a not-to-exceed amount of \$85,000 based on the projected need for services through the end of the three-year contract term of February 28, 2009 through February 27, 2012 to continue to provide therapeutic counseling services, in-patient and out-patient substance abuse treatment services and substance abuse testing services for clients of the Department on an "as requested" basis.

FUNDING: 85% Federal/State Social Services Allocation with 15% County match met primarily with realignment resources.

BUDGET SUMMARY:		
Total Cost of this Action		\$26,495
Contract History		
Original Agmt	\$35,000 for a three-year term	
Amendment 1	\$23,505 (increase in dollar amount)	
Amendment 2	\$26,495 (increase in dollar amount)	
Other	\$	
Total Amended Agmt	\$85,000 for a three-year term	
Change To Net County Cost		N/A

Fiscal Impact/Change to Net County Cost: No change. The Agreement is funded by Federal and State dollars with required County match met primarily with realignment resources. Funding for the amended contract is included in the Department's FY 2011-12 budget.

Compensation: Payments to contractor are made within forty-five (45) days following the County's receipt and approval of itemized invoices identifying services rendered. Compensation is based upon specified billing rates for actual services performed and documented per contract requirements. Most rates are tied to current Drug Medi-Cal reimbursement rates. Services and rates are detailed on pages 5 through 7 of Amendment 2.

Termination: Agreement includes the County's standard Fiscal Considerations termination language as well as a provision for the County to terminate the Agreement without cause in seven (7) calendar days upon written notice.

Reason for Recommendation:

The Department of Human Services (DHS) maintains agreements with multiple local and state vendors for the provision of therapeutic counseling and related services to ensure that clients can be referred by their caseworkers on an “as requested” basis to receive necessary services from the most appropriate and conveniently located vendor. Choice of vendor is based on the specific needs of each individual DHS client. On April 7, 2009 the County’s Purchasing Agent executed Agreement for Services 562-S0910 with New Leaf Counseling Services, retroactive to February 28, 2012, for a three-year term for the provision of therapeutic counseling, substance abuse testing, in-patient and out-patient substance abuse treatment services and other related services to DHS clients on an “as requested” basis.

On November 2, 2010 the Purchasing Agent approved and executed Amendment 1 to Agreement for Services 562-S0910 increasing the compensation amount by \$23,505 to a not-to-exceed amount of \$58,505.

DHS is recommending the continued use of this vendor’s services. Amendment 2 to Agreement for Services 562-S0910 increases the compensation amount by an additional \$26,495 to a not-to-exceed amount of \$85,000 due to the increased and on-going demand for services provided. New Leaf Counseling Services is one of a limited number of available vendors in the local area that provide multi-tier services including assessment, substance abuse testing, in-patient and out-patient substance abuse treatment services and therapy exclusively for women and women with children.

Additionally, Article I, “Scope of Services,” Article III, “Compensation,” Article V - “Conflict of Interest,” Article XI - “Nondiscrimination,” Article XIX - “Notice to Parties”, Article XXXIII - “Annual Audit” and Article XXXIV - “Accounting Systems and Financial Records” have been revised to be consistent with modified language approved for use in current County agreements. Article XXXV - “Debarment and Suspension Certification” has been added to conform to current terms approved for use in County contracts.

Amendment 2 will be effective upon execution and the term will remain February 28, 2009 through February 27, 2012. The amended total not-to-exceed compensation for the Agreement is \$85,000.

Purchasing Agent Review: The Purchasing Agent reviewed the Department’s request to amend this Amendment 2 to Agreement 562-S0910 in accordance with Procurement Policy section 7.4.2.

Action to be taken following board approval:

1. Chair to sign two (2) original Agreements
2. Board Clerk to return one (1) original Agreement to the Department at 3057 Briw Rd.
3. Department to distribute as appropriate.

Contact: Daniel Nielson, M.P.A., x7275

Concurrences: County Counsel, Risk Management, Purchasing Agent and Human Resources.