



# County of El Dorado

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## Legislation Text

File #: 14-1250, Version: 2

Supervisors Frentzen and Veerkamp recommending the Board consider the following relating to the Fiscal Year 2014/15 Cultural and Community Development Grant Program:

- 1) Award to the applicants the amounts identified in Attachment 2S, totaling \$35,750; and
- 2) Direct staff to prepare and authorize the Chief Administrative Officer, or designee, to execute the related grant agreements subject to approval by County Counsel and Risk Management.

**FUNDING:** General Fund - Transient Occupancy Tax.

<b>BUDGET SUMMARY:</b>	
Total Estimated Cost.....	\$35,750
Budget - Current FY.....	\$40,000
Budget - Future FY.....	
New Funding.....	
Savings.....	
Other.....	
Total Funding Available.....	\$40,000
Change To Net County Cost.....	\$0

**Fiscal Impact/Change to Net County Cost:**

No change to Net County Cost. Funding is included in the FY 2014-15 Adopted Budget.

**Background**

On September 30, 2014 (Item 26), the Board approved the Cultural and Community Development Grand Program for fiscal year 2014-15, including eligibility criteria and Program Guidelines. The purpose of the Program is to "encourage tourism, agriculture, and economic development in the county by supporting a series of promotional, cultural, and community activities. . . .that encourage tourism and help increase county TOT revenue, programs of cultural benefit to the residents of the county and projects that facilitate community identification." (El Dorado Cultural and Community Development Program Guidelines, Policy Statement, page 1. Attachment B. )

The grant application period was opened on October 22, 2014, and closed on November 21, 2014. Eighteen (18) applications were received.

Staff completed an initial review of the applications to determine the applicants' eligibility as outlined in Section II of the Cultural and Community Development Grant Program Guidelines. Applications were then reviewed by a four-member committee comprised of staff, two members of the Community and Economic Development Advisory Committee (CEDAC) and a member of the community. Lastly,

the applications were reviewed by a two-member subcommittee of the Board of Supervisors, comprised of Supervisors Frentzen and Veerkamp. The recommendations of the Board of Supervisors subcommittee are provided with this item.

Grant award recommendations are detailed in Attachment 2S. Grant funding is recommended for eight (8) of the 18 grant applications for a total of \$35,750. Remaining funds of \$4,250 will continue in the TOT account for other approved uses.

Grant awards are subject to the grantees' ability to comply with all grant program requirements as well as applicable County policy, ordinance and permitting requirements. The grant funding agreements are being revised to include a requirement that grantees who were awarded funds under the Program in previous grant years be required to expend all grant funds and submit the reports as specified in the grant agreement prior to disbursement of any additional funds. The grant agreements are being further revised to require the following prior to disbursement of grant funds:

(1) a detailed project budget prior to funding;  
(2) commitment of match funds if included in the project budget;  
(3) a detailed accounting of the use of grant funds with supporting receipts at the first of (a) conclusion of the Project or (b) end of the contract Term and with supporting receipts; and  
(4) for grantees whose total annual revenues exceed \$25,000, the following additional documentation is required:

- IRS Form 990, Return of Organization Exempt from Income Tax
- FTB Form 199, Exempt Organization Annual Information Return
- Annual Registration Renewal Fee Report to Attorney General of California
- Nonprofit board's current adopted annual budget
- Latest annual financial report presented to the nonprofit board
- Latest YTD financial report presented to the nonprofit board

**Action(s) to be taken following Board approval:**

Staff will prepare grant agreements for execution by the Purchasing Agent, subject to review and approval by County Counsel and Risk Management.

**Contact:**

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