



Legislation Text

File #: 16-0322, **Version:** 1

Health and Human Services Agency, Mental Health Division, recommending the Board:

- 1) Ratify Purchasing Agent signature on Amendment I to Agreement 588-S1310, which increased the term of the agreement to four years, beginning January 1, 2013 and ending December 31, 2016;
- 2) Approve and authorize the Chair to sign Amendment 2 to Agreement 588-S1310 with Relias Learning, LLC, for the provision of mental health web-based education and information resource subscription services for Mental Health stakeholders, increasing the maximum contractual obligation by \$8,341 for an amount not to exceed \$40,072, with no change to the term of the Agreement; and
- 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 588-S1310, including future amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

FUNDING: Mental Health Services Act.

DEPARTMENT RECOMMENDATION:

Health and Human Services Agency (HHS) recommending the Board ratify the term of Agreement 588-S1310 as defined in Amendment I for the period January 1, 2013 through December 31, 2016. The original agreement with Relias Learning was executed for a term of 36 months starting January 1, 2013. Following execution of the Agreement the decision was made that the Agreement should have a finite term, rather than an initial term of 36 months with automatic annual renewals, so HHS requested an Amendment to the Agreement which was intended to specify a term of January 1, 2013 through December 31, 2015. The Amendment was executed by the Purchasing Agent in January 2014, in error, with a term of January 1, 2013 through December 31, 2016, thereby extending the term of the original Agreement beyond the three year term which would allow for Purchasing Agent signature authority as provided in Board of Supervisors Policy C-17, Section 4.5 "Contract Term," hence requiring Board approval of the four year term.

Additionally, HHS recommending the Board approve and authorize the Chair to sign Amendment 2 to Agreement 588-S1310, increasing the maximum obligation to \$40,072.23, thereby correcting the amount of the Agreement which was miscalculated due to the error in the term. This will ensure sufficient funding to provide access to e-learning services through the end of the Agreement. The error was only recently identified by HHS, and not previously found during the regular review and encumbrance process at the time of execution.

Lastly, HHS has determined in accordance with County Ordinance Section 3.13.030 that it is more economical and feasible to engage an independent contractor for said services.

DISCUSSION / BACKGROUND:

The Agreement with Relias provides licenses for 40 users through the Mental Health Division's "Community Information Access" project. Consumers of mental health services, family members, and community stakeholders can access the information through the County Mental Health Division's website.

The website has been available since January 2013 and provides web-based community education and information resource center for consumers of mental health services, family members and community stakeholders. Included on this site is a comprehensive library of interactive online courses for use by mental health professionals and the public. Topics include:

- Mental health
- Addiction, treatment and recovery
- Peer education
- Workforce skills
- Issues related to older adults
- Needs of returning veterans

ALTERNATIVES:

Disapproval of Agreement for Services 588-S1310 will result in this resource not being available to the community. Additionally, should the Board decline to ratify the term as defined in Amendment I, thereby correcting an error regarding the length of the term, HHSA will be unable to pay the contractor for services provided in accordance with the Agreement.

OTHER DEPARTMENT / AGENCY INVOLVEMENT:

County Counsel and Risk Management.

CAO RECOMMENDATION:

It is recommended that the Board approve this item.

FINANCIAL IMPACT:

There is no Net County Cost associated with this Agenda item. Sufficient appropriations were included in the Fiscal Year 2015-2016 budget and will be included in the budget for the remainder of the Agreement.

CLERK OF THE BOARD FOLLOW UP ACTIONS

- 1) Clerk of the Board to obtain signature of Chair on two (2) originals of Amendment 2 to Agreement for Services 588-S1310.
- 2) Clerk of the Board to return one (1) fully executed Amendment to HHSA Contracts Unit at 3057 Briw Road.

STRATEGIC PLAN COMPONENT:

Objective 3.3.3: Develop and implement programs in alignment with the currently approved Mental Health Service Act (MHSA) Plan

CONTACT

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