



County of El Dorado

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Legislation Text

File #: 13-0514, **Version:** 1

Health and Human Services Agency recommending the Board consider the following:
1) Authorize the Chair to sign Agreement 396-S1311 with Maxim Healthcare Services, Inc., to provide temporary personnel to supplement the Psychiatric Health Facility and Psychiatric Emergency Services staffing on an “as requested” basis. This Agreement 396-S1311 has a term effective upon signature by the Board of Supervisors through April 30, 2015, with a total maximum obligation of \$380,000 for the term of said Agreement; and
2) Authorize the Chief Administrative Officer or their designee to execute further documents relating to Agreement for Services 396-S1311, including amendments thereto, contingent upon approval by County Counsel and Risk Management, which do not affect the maximum dollar amount or term of the Agreement.

FUNDING: State and Federal Funding.

BUDGET SUMMARY:	
Total Estimated Cost.....	\$380,000
Budgeted.....	\$380,000
New Funding.....	\$0
Savings.....	\$0
Total Funding Available.....	\$380,000
Change To Net County Cost.....	\$0

Fiscal Impact/Change to Net County Cost

There is no Net County Cost associated with this Agreement 396-S1311. Sufficient appropriations were included in the Fiscal Year 2013-14 Budget Request, and will be included in subsequent Budget Requests for the term of the Agreement.

Background

Maxim Healthcare Services, Inc. provides temporary employees to augment County personnel for the Psychiatric Health Facility (“PHF”) or for Psychiatric Emergency Services (“PES”). Temporary staffing provided under this Agreement are typically registered nurses (“RN”), licensed vocational nurses (“LVN”), and mental health workers (“MHW”). Health and Human Services Agency, Mental Health Division (“HHSA”) is able to use Maxim as a relief pool to meet the staffing and licensing requirements mandated by the State and by critical needs such as “one on one” supervision.

Title 22, California Code of Regulations (“CCR”), Section 77061 speaks to the staffing requirements for licensing of Psychiatric Health Facilities. CCR Section 77601 (f) states “During the absence of any staff required in subsection (h)(1) below there shall be a substitute person with the required

qualifications to provide the number of hours of services required." Despite ongoing recruitment efforts to hire qualified, permanent RNs, LVNs and MHWs, the Mental Health Division has intermittently struggled to maintain full staffing at the PHF for many years, and has successfully contracted with Maxim Healthcare Services, Inc. to fill gaps in staffing on an "as needed" basis since 2006.

Reason for Recommendation

Approval of this Agreement 396-S1311 will ensure sufficient supplemental staffing for the PHF and PES services on an "as requested" basis.

In accordance with Board of Supervisor's Procurement Policy C-17 Section 7.10, HHSA coordinated the outside review of the scope of services along with the Contractor's qualifications and has provided the results to the Procurement & Contracts Division.

Action(s) to be taken following Board approval

- 1) Chair to sign two (2) original Agreements 396-S1311.
- 2) Clerk of the Board to return one (1) fully executed original Agreement to HHSA at 3057 Briw Road, Suite A.
- 3) HHSA to distribute documents as appropriate.

Contact

Don Ashton, M.P.A., Interim Director

Concurrences

County Counsel, Procurement & Contracts, and Risk Management