



# County of El Dorado

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## Legislation Text

File #: 08-0889, Version: 1

Human Services Department advising the Board of twenty-one perpetual Agreements and Memoranda of Understanding and recommending continuation of same.

**RECOMMENDED ACTION:** Approve.

**FUNDING:** Of the seven perpetual Agreements that require payments, five are funded by annual Federal/State Allocations: Social Services (3), Department of Aging Grant (1) and In-Home Supportive Services Public Authority (1). Two are General Fund, specifically the Computrust Software Agreement for the Public Guardian and the Operational Agreement with the City of South Lake Tahoe for the TRANSEN Program. Various County Match requirements are met primarily with non-General Fund dollars.

<b>BUDGET SUMMARY:</b>		
Total Estimated Cost		\$509,958.00
Funding		
Budgeted	\$509,958.00	
New Funding	\$	
Savings	\$	
Other	\$	
Total Funding Available	\$509,958.00	
Change To Net County Cost		\$0

Fiscal Impact/Change to Net County Cost: No change. Funds for each financial Agreement are included FY 2008-09 Proposed Budget.

Background: The Department of Human Services (DHS) administers multiple perpetual Agreements that are maintained to facilitate the provision of required department services. On May 20, 2008, the Board approved thirty-two perpetual, agreements for the provision of Foster Care Placement Services and the continuation of these agreements for FY 2008-09. The twenty-one agreements now being brought to Board for continuation into FY 2008-09 are in addition to those presented in May. Of the twenty-one (21) Agreements now being brought to Board attention for FY 2008-09, eleven (11) are non-financial in nature, seven (7) require encumbrance and three (3) generate minimal revenues for reimbursement of DHS program administration activities. The Agreements will automatically renew for successive one-year terms unless terminated pursuant to terms and conditions contained therein.

These perpetual Agreements relate to a diverse variety of services, including software maintenance Agreements, memorandums of understanding that set forth the roles and responsibilities of participating parties as it applies to DHS clients and/or services, provision of non-paid interns through

a local junior college in order to assist students to attain education hours as they strive to obtain a degree in Human/Social Services and the formal structure for use of California's Interim State Automated Welfare System (ISAWS) to determine client eligibility. The participation agreement with Symetra Financial for provision of health care benefits to eligible registered In-Home Supportive Services Public Authority (IHSS PA) providers is directed and authorized by the employer MOU between the IHSS PA and United Domestic Workers of America (UDWA) and is budgeted at \$393,840 for FY 2008-09. The Operational Agreement with the City of South Lake Tahoe requires the County to pay annual vehicle insurance, budgeted at \$6,600 for FY 2008-09, for two vans used by the volunteer-based senior transportation TRANSEN Program.

**Reason for Recommendation:** The Department brings this matter before the Board pursuant to Procurement Policy C-17, section 4.5 which requires departments to obtain authorization from the Board of Supervisors, initially, and on an annual basis, to utilize any contract that does not have a stated contract term. The attached spreadsheet provides the Board with detailed information describing the services provided under each Agreement, fiscal obligations or budgeted revenues, County Counsel approvals, Fiscal Consideration language and Termination language. Also attached are copies of comments provided by County Counsel on certain Agreements at the time they were approved. Because each of these Agreements is related to administration of important services to the community, DHS is recommending their continuation.

**Action to be taken following Board approval:** Purchasing Agent shall encumber funds and establish blanket purchase orders necessary for payment of FY 2008-09 costs associated with DHS perpetual Agreements as detailed on the attached spreadsheet. DHS shall review and approve invoices upon receipt and forward requests for payment to the Auditor-Controller's Office.

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**Concurrences:** County Counsel and Risk Management reviewed each Agreement prior to initial Board approval and execution.