



County of El Dorado

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Legislation Text

File #: 15-0155, Version: 1

Chief Administrative Office, Procurement and Contracts Division, recommending the Board consider the following:

- 1) Make findings in accordance with Ordinance 3.13.030 that it is more economical and feasible to engage an outside contractor for the provision of routine monitoring, maintenance and repair services and on-call maintenance and emergency repair services for the access control and fire monitoring systems at various County-operated facilities than to create new County job classifications and procure and maintain specialized equipment; and
- 2) Authorize the Purchasing Agent to sign Agreement No. 363-S1511 with Signal Service, Inc. for a not to exceed amount of \$85,000 over a three (3) year period for access control and alarm monitoring and maintenance services for departments County-wide.

FUNDING: General Fund and Non-General Fund.

BUDGET SUMMARY:	
Total Estimated Cost.....	\$85,000
Budget - Current FY.....	
Budget - Future FY.....	
New Funding.....	
Savings.....	
Other.....	
Total Funding Available.....	\$85,000
Change To Net County Cost.....	\$85,000

Fiscal Impact/Change to Net County Cost

Funds are available within each individual requesting department's budget (general and non-general fund).

Background

Most County facilities have access control, intrusion alarm, and fire alarm equipment installed. There are monthly fees for maintenance for this equipment and 24/7 monitoring of intrusion and fire alarms installed by Signal Service. The Procurement and Contracts Division negotiated a new three (3) year agreement for these services that combines monitoring, annual inspections, and extended warranty for the maintenance and repair of existing security and alarm systems located in County facilities. Under this agreement, when new monitoring equipment is added to facilities or equipment is removed, the Contract Administrator can make the necessary changes to the associated monthly service fees by sending written notice to Signal Services. The agreement will be administered by the Chief Administrative Office, Facilities Division; however, departments will be invoiced directly for their

services.

Reason for Recommendation

Your Board is being asked to make findings that it is more economical and feasible to obtain an outside contractor to provide routine monitoring, maintenance and repair services and on-call maintenance and emergency repair services for the access and fire control systems at various County-operated facilities, rather than to create new County job classifications and procure and maintain specialized equipment, proprietary software license, and facilities necessary to perform these services.

Contact

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Concurrences

County Counsel, Risk Management