



County of El Dorado

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Legislation Text

File #: 06-1326, **Version:** 1

Chief Administrative Office, Procurement and Contracts Division, recommending the Purchasing Agent be authorized to issue a blanket purchase order to the Department of Justice in the amount of \$20,000 for a one year term for criminal offender record information; and authorize an increase to the blanket purchase order on an "as-needed" basis if funding is available within requesting departments budget.

RECOMMENDED ACTION: Approve.

FUNDING: General Fund

Reason for Recommendation: County Departments obtain criminal offender record information from fingerprints through the Department of Justice. Criminal record information is typically requested for certain employee classifications upon conditional offer of employment with the County, child protective services for purposes of licensing foster care parents, adoptions, and employment services when assisting a Human Services client in securing employment where a background check may be required.

The County has historically acquired these services under a County purchase order as the Department of Justice is not willing to enter into a service agreement for the provision of these services.

[Enter Detailed Staff Report here]The County Officer or employee with responsibility for administering the blanket purchase order is Bonnie H. Rich, Purchasing Agent.

Fiscal Impact/Change to Net County Cost: Funding is available within each requesting department's professional services budget.

Action to be taken following Board approval: The Purchasing Agent will issue a blanket purchase order with the Department of Justice for a twelve month term following Board approval.