



Legislation Text

File #: 19-0429, **Version:** 1

Chief Administrative Office recommending the Board adopt revisions to Board Policy B-2, Fee Waiving.

FUNDING: General Fund.

DISCUSSION / BACKGROUND

As part of Objective 2.2 of the Good Governance Goal in the Board approved Strategic Plan, Board policies are undergoing a review/update process. On November 11, 1988, the Board of Supervisors adopted policy B-2, Fee Waiving. The respective departments have collaborated on revisions to the policy in support of the Strategic Plan Good Governance Goal - Objective 2.2 to update Board policies. Policy B-2 has not been evaluated or updated since 1989.

The revised Policy was reviewed by all Department Heads and approved by County Counsel. The revised version is shown as Attachment A. The redline version of the revised policy is shown as Attachment B.

ALTERNATIVES

The Board may choose not to approve the recommended changes, direct staff to make additional modifications, repeal the policy, or take no action.

OTHER DEPARTMENT / AGENCY INVOLVEMENT

Department of Environmental Management
Department of Planning and Building
Department of Transportation

CAO RECOMMENDATION / COMMENTS

It is recommended that the Board approve this item.

FINANCIAL IMPACT

There is no direct financial impact to updating this policy. This policy allows for the waiver of fees in certain cases, which results in a reduction in revenue for affected departments. The revisions to the policy provide limits to the amount that may be waived each year.

CLERK OF THE BOARD FOLLOW UP ACTIONS

The Clerk of the Board will update the online Board Policy Manual with the approved changes and notify all department heads.

STRATEGIC PLAN COMPONENT

Good Governance Objective 2.2

CONTACT

Don Ashton, Chief Administrative Officer