



# County of El Dorado

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## Legislation Text

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**File #:** 11-1009, **Version:** 1

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County Counsel recommending the Board approve and authorize the continuance of the Agreement for Services with Sterling Codifiers and administered by County Counsel.

Fiscal Impact/Change to Net County Cost: None. This Agreement is funded in County Counsel's FY 11/12 budget so there is no change to the net county cost. Services are requested "as needed", when code is amended or adopted.

Background: We are bringing this matter before your Board pursuant to the requirements of El Dorado County Policy C-17, Procurement Policy, so that you have the opportunity to be made aware of the Agreement that was approved by prior Boards and to seek authorization for the Purchasing Manager or its Agent to prepare the necessary purchase order for FY 11/12 Agreement payments. We have also provided you with information as to termination requirements of this agreement. The agreement is of value to County Counsel and its operations. County Counsel recommends its continued use.

Reason for Recommendation: County Counsel administers this Agreement for services requiring payments, which automatically renews from year to year. This Agreement consists of services, such as the codifying of County legislation.

Action to be taken following Board approval:

1. Purchasing Agent shall establish a blanket purchase order as necessary for FY 11/12 payments of County Counsel's perpetual Agreement for Services.
2. County Counsel shall review and approve invoices upon receipt, and forward requests to the Auditor/Controller for payment.

Contact: Louis B. Green