



Legislation Text

File #: 15-1111, **Version:** 1

Committee Application Review Team recommending the Board take the following actions regarding the Community and Economic Development Advisory Committee, pursuant to Board Policy I-5, Boards, Committees and Commissions - Application Evaluation Policy for Members At-Large and Resolution 147-2015:

- 1) Appoint Linnea Marengo - Member At-Large, Term Expiration 09/28/2017;
- 2) Appoint Kris Payne - Alternate Member At-Large, Term Expiration 09/28/2017; and
- 3) Authorize the Clerk of the Board to extend the term expiration dates for appointed District specific and At-Large members pursuant to Section 5 of Resolution 147-2015.

FUNDING: N/A

COMMITTEE APPLICATION REVIEW TEAM (CART) RECOMMENDATION

The CART recommends the appointments based on criteria defined in Resolution 147-2015 after the evaluation process pursuant to Policy I-5. The Clerk of the Board also recommends the Board authorize the extension of current member terms to correspond with Section 5 of Resolution 147-2015.

DISCUSSION / BACKGROUND

On August 25, 2015 (Item 2, File 15-0630), the Board adopted Policy I-5 - Boards, Committees and Commissions - Application Evaluation Policy for Members At-Large. Pursuant to the policy, members of the CART reviewed application materials and scored each member based on the criteria within Resolution 147-2015 Section 3. The CART determined interviews and a supplemental questionnaire would not be utilized as there was a clear margin of total points between the team's recommendation for the At-Large and Alternate At-Large appointments.

Resolution 147-2015 modified the terms of appointed members from one (1) year to be coterminous with the appointing Supervisor for District specific appointments and a term of two (2) years for At-Large appointments. This item is requesting the Board authorize the Clerk to extend the terms of all current members according to Section 5 of the Resolution.

ALTERNATIVES

Pursuant to Policy I-5 and Resolution 147-2015, the Board may:

- 1) Appoint any applicant from the pool of applications received during the Notice of Vacancy period (s);
- 2) Provide direction to staff to perform in-depth interviews, develop and transmit to each applicant a supplemental questionnaire or require the submission of a formal resume from each applicant (if one was not previously provided) or any combination thereof;
- 3) Choose to leave current member terms intact for the remainder of their service as defined in prior Resolutions. If this option is exercised, the Board will contemplate appointments in 2016 which will then assume the new term periods defined in the Resolution.
- 4) Provide direction to staff to take other action as approved by the Board.

OTHER DEPARTMENT / AGENCY INVOLVEMENT

Pursuant to Policy I-5, the CART was comprised of the following staff:

Jeff McLaughlin, Economic and Business Relations Manager

Terri Knowlton, Chief Administrative Office, Principal Analyst

Jim Mitrisin, Clerk of the Board

CAO RECOMMENDATION

Approve the CART and Clerk of the Board recommendations.

FINANCIAL IMPACT

There is no direct financial impact

CLERK OF THE BOARD FOLLOW UP ACTIONS

Upon approval, the Clerk will update the Committees & Commissions webpage with the newly appointed members and corresponding expiration dates.

CONTACT

Jim Mitrisin, Clerk of the Board