



## Legislation Text

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**File #:** 06-1238, **Version:** 1

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Chief Administrative Office, Procurement and Contracts Division, recommending the Board: (1) Award Bid 06-918-108 to hire an outside consultant to assist the County in fulfilling the obligations of the Microenterprise Assistance activities under the County's Economic Development Block Grant to El Dorado County Job One of Placerville, California; (2) Make Findings that it is more economical and feasible to contract out the needed services in accordance with Section 3.13.030 of the County Ordinance; and (3) Authorize the Chairman to execute the Agreement 161-S0711 in the amount of \$130,000 for a thirteen month term upon review and approval by County Counsel and Risk Management.

**RECOMMENDED ACTION:** Approve

### **FUNDING:** Economic Development Block Grant

**REASON FOR RECOMMENDATION:** The County Department of Human Services has received an Economic Development Block Grant for the purpose of stimulating private investment through timely and appropriate assistance to businesses. At the request of the Human Services Department, Community Services Division, the Procurement and Contracts Division issued a Request for Proposal for the purpose of hiring a firm to fulfill the obligations of the Microenterprise Assistance activities under the County's Economic Development Block Grant. The Microenterprise activity will seek to overcome traditional obstacles involved in the start-up of newly established businesses by establishing learning and funding opportunities for small businesses in local communities within our jurisdiction.

Seven (7) Requests for Proposals were mailed; one (1) to a local vendor. One (1) qualified response was received from a local vendor. County Human Services personnel evaluated proposal responses on the basis of Technical Qualifications, Ability to meet Time Schedules, Education and Background, References, Fee Schedule, and Proposal Content. El Dorado County Job One was selected as the successful firm whose proposal best meets the needs of the County.

Your Board is being asked to make findings that it is more economical and feasible to obtain an outside contractor to furnish the requested services as the Human Services Department, Community Services Division has received grant funding from the California Department of Housing and Community Development for this purpose and the services are temporary in nature in accordance with Chapter 3.13 Section 3.13.030 of the County Ordinance.

The County Officer or employee with responsibility for administering the agreement is Joyce Aldrich, Program Manager, Human Services Department, or successor.

A draft agreement is on file with the Board Clerk's office.

**FISCAL IMPACT/CHANGE TO NET COUNTY COST:** Procurement and Contracts has been advised that funding is available within the Human Services Department, Community Services Division's budget. Non-General Fund/Economic Development Block Grant.

**ACTION TO BE TAKEN FOLLOWING APPROVAL:** Following Board approval, the Procurement and Contracts Division will process an agreement for services with El Dorado County Job One of Placerville, California.