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County of El Dorado

Legislation Details (With Text)

File #:	13-0415 **Version:** 1		
Type:	Agenda Item	**Status:**	Approved
File created:	4/8/2013	**In control:**	Board of Supervisors
On agenda:	4/30/2013	**Final action:**	4/30/2013
Title:	Child Support Services recommending the Board adopt Resolution 045-2013 to establish an imprest checking account for the purpose of transmitting cash child support payments electronically to the State Disbursement Unit (SDU).		
Sponsors:			
Indexes:			
Code sections:			
Attachments:	1. A - Resolution - Imprest Checking Account, 2. Executed Resolution 045-2013.PDF		

Date	Ver.	Action By	Action	Result
4/30/2013	1	Board of Supervisors	Approved	Pass

Child Support Services recommending the Board adopt Resolution **045-2013** to establish an imprest checking account for the purpose of transmitting cash child support payments electronically to the State Disbursement Unit (SDU).

Fiscal Impact/Change to Net County Cost: None

Background

The Department of Child Support Services receives cash payments for child support obligations daily in both the South Lake Tahoe and Shingle Springs offices. Combined, the two offices receive and process approximately 300 cash payments each month. A staff person from each office currently goes to Bank of America every day to convert the cash payments to a cashier's check. The cashier's checks are then mailed to the State Disbursement Unit (SDU).

Reason for Recommendation

Child Support Services desires to improve the procedure for processing daily cash payments to the SDU by transmitting those payments electronically via Automated Clearing House (ACH) format. Transmitting payments electronically is both a more expeditious and a more secure process.

The current process of the child support office sending the cashier's checks to the SDU via U.S. Mail can result in an unnecessary delay for our customers to receive their child support payments.

The State Department of Child Support Services offers local child support agencies the ability to implement a payment manager application (CPM) which generates data files for electronic funds transfer in the ACH format. Additionally, this CPM application allows the fiscal staff at the local agency to perform payment audits and research issues with local payment processing. Child support agencies in many other counties are processing their daily payments using this updated payment manager application.

Action(s) to be taken following Board approval

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Chair to sign resolution.
Treasurer/Tax Collector to establish a separate bank account for child support services cash payment processing in the amount of $2,500.

Contact
Laura Roth, Director, Child Support Services

Concurrences
Auditor-Controller
Treasurer/Tax Collector