



# County of El Dorado

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## Legislation Details (With Text)

**File #:** 13-1129      **Version:** 1

**Type:** Agenda Item      **Status:** Approved

**File created:** 9/4/2013      **In control:** Board of Supervisors

**On agenda:** 10/1/2013      **Final action:** 10/1/2013

**Title:** Community Development Agency and Human Resources Department recommending the Board consider the following:  
1) Approve classification specifications for the positions of Traffic Engineer and Transportation Planner; and  
2) Adopt Resolution 149-2013 establishing salary ranges and bargaining unit designations for same.

**FUNDING:** Road Fund, Tim Fees, Developer Fees, General Fund.

### Sponsors:

### Indexes:

### Code sections:

**Attachments:** 1. A - Traffic Engineer Class Specification, 2. B - Transportation Planner Class Specification, 3. C - Reso Traffic Engr-Trans Planner, 4. Fully executed Resolution 149-2013.pdf

Date	Ver.	Action By	Action	Result
10/1/2013	1	Board of Supervisors	Approved	Pass

Community Development Agency and Human Resources Department recommending the Board consider the following:

- 1) Approve classification specifications for the positions of Traffic Engineer and Transportation Planner; and
- 2) Adopt Resolution **149-2013** establishing salary ranges and bargaining unit designations for same.

**FUNDING:** Road Fund, Tim Fees, Developer Fees, General Fund.

BUDGET SUMMARY:	
Total Estimated Cost.....	\$139,842 FY 13-14
Budgeted.....	\$139,842
New Funding.....	
Savings.....	
Other.....	
Total Funding Available.....	\$139,842
Change To Net County Cost.....	\$0

### Fiscal Impact/Change to Net County Cost

The total compensation (salary and benefits) cost of the positions for FY 2013-14 (eight months) is \$139,842 and is included in the FY 2013-14 Budget adopted by the Board in September 2013. The total annual cost for the positions is approximately \$209,763 (twelve months).

## **Background**

On December 4, 2012 the Board approved the creation of a consolidated Community Development Agency by combining the Development Services Department, Environmental Management Department and the Department of Transportation and in May 2012 approved passage of Ordinance 4995 and Ordinance 4996 to update Chapter 2 of the County Code to reflect the changes in organizational structure as a result of the consolidation.

The organizational structure for the Agency includes a Long Range Planning Division led by the Assistant Director of the Agency. This Division is focused on land use long range planning which includes transportation, zoning and the General Plan implementation. The positions of Traffic Engineer and Transportation Planner are critical to supporting these efforts.

The FY 2013-14 Recommended Budget includes funding and personnel allocations for the positions of Traffic Engineer and Transportation Planner.

## **Reason for Recommendation**

The Community Development Agency has determined that the new classifications of Traffic Engineer and Transportation Planner are necessary to provide the specialized technical skills required for the Long Range Planning Division.

### Specialized duties of the positions in this Division include:

- Traffic engineering, travel demand modeling, transportation planning, design, construction, contract administration and land use activities.
- Forecasting the effects of road improvements, land use changes, policy changes, and/or public transport schemes.
- Collecting and analyzing traffic information and making recommendations for complex traffic operational issues and problems.
- Preparing transportation planning studies and documents, staff reports, presentations and other documents and reports.

### Traffic Engineer

Under general supervision, performs complex traffic engineering and transportation planning work; provides lead direction to a project team or unit of professional and technical staff to formulate, organize, and implement various traffic engineering and transportation planning related functions.

### Transportation Planner

Under general supervision, performs a variety of difficult to complex traffic engineering and transportation planning work; provides project coordination, direction, and review for other staff. Works closely with the Traffic Engineer and/or others to formulate, organize, and implement various traffic engineering and transportation planning related functions.

## **Action(s) to be taken following Board approval**

Human Resources and Community Development Agency will implement the changes.

## **Contact**

Kim Kerr, Acting Director, Community Development Agency  
Pamela Knorr, Human Resources Director

### **Concurrences**

Local 1 has been informed of the proposed changes.