



Legislation Details (With Text)

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Title: Chief Administrative Office and Human Resources recommending the Board consider and provide direction to staff regarding proposed revisions to Board of Supervisors Policies contained in Section E - Personnel and Payroll, of the Board of Supervisors Policy Manual.

Sponsors:

Indexes:

Code sections:

Attachments: 1. A - CAO Staff Report 1.21.14, 2. B - Summary of Proposed Section E Policy Revisions 1-21-14, 3. C - Policy E-1 DRAFT 1-21-14, 4. D - Policy E-3 DRAFT 1-21-14, 5. E - Policy E-6 DRAFT 1-21-14, 6. F - Policy E-7 DRAFT 1-21-14, 7. G - Policy E-8 DRAFT 1-21-14, 8. Public Comment Rcvd 01-21-14.pdf

Date	Ver.	Action By	Action	Result
1/21/2014	1	Board of Supervisors	Approved	Pass

Chief Administrative Office and Human Resources recommending the Board consider and provide direction to staff regarding proposed revisions to Board of Supervisors Policies contained in Section E - Personnel and Payroll, of the Board of Supervisors Policy Manual.

Reason for Recommendation

Proposed changes to various policies in Section E of the Board of Supervisors Policy Manual related to Personnel are outlined in the attached memorandum from Terri Daly, Chief Administrative Officer (Attachment A) as well as in the attached Chart of Section E Policy Revisions (Attachment B). Copies of each policy with their respective proposed changes are provided as Attachments C through G as follows:

Attachment C - Policy E-1 Personnel Policies

Attachment D - Policy E-3 Determination of Independent Contractor Services

Attachment E - Policy E-6 Relocation Reimbursement

Attachment F - Policy E-7 Recruitment Signing Bonus

Attachment G - Policy E-8 Tuition Reimbursement

Human Resources is seeking input from the Board of Supervisors prior to the preparation and submittal of the policies for approval by the Board at a future date. Once the language has been agreed upon, Human Resources will notify the employee bargaining units to determine if there are any meet and confer issues and engage the employee bargaining units where appropriate.

All bargaining units have been notified that the Board of Supervisors will be discussing this matter on January 21, 2014.

Clerk of the Board Follow Up Actions

Following Board recommendation, provide Human Resources with a signed minute order of this item

for implementing the Board's direction.

Contact

Pamela Knorr, Director of Human Resources