



# County of El Dorado

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## Legislation Details (With Text)

**File #:** 14-0282 **Version:** 1  
**Type:** Agenda Item **Status:** Approved  
**File created:** 2/11/2014 **In control:** Board of Supervisors  
**On agenda:** 3/11/2014 **Final action:** 3/11/2014  
**Title:** Human Resources and Health and Human Services Agency recommending the Board approve and authorize the Chair to sign Resolution 018-2014 amending the Authorized Personnel Allocation Resolution 063-2013 for the Health and Human Services Agency to add 1.0 FTE Chief Assistant Director, Health and Human Services Agency.

FUNDING: General Fund.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. A - Chief Asst Dir HHSA Allocation 3-11-14, 2. Executed Resolution 018-2014.pdf

Date	Ver.	Action By	Action	Result
3/11/2014	1	Board of Supervisors	Approved	Pass

Human Resources and Health and Human Services Agency recommending the Board approve and authorize the Chair to sign Resolution **018-2014** amending the Authorized Personnel Allocation Resolution 063-2013 for the Health and Human Services Agency to add 1.0 FTE Chief Assistant Director, Health and Human Services Agency.

**FUNDING:** General Fund.

<b>BUDGET SUMMARY:</b>	
Total Estimated Cost.....	\$182,830
Budget - Current FY.....	
Budget - Future FY.....	
New Funding.....	
Savings.....	
Other.....	
Total Funding Available.....	
Change To Net County Cost.....	\$182,830

### Fiscal Impact/Change to Net County Cost

Because this position is a parallel position and a component of the department's succession plan, the entire annual cost of this position, \$182,830, is included. The annual cost for the position assumes a

step three placement.

### **Background**

The Health and Human Services Agency (HHSA) is requesting a temporary additional 1.0 FTE allocation for Chief Assistant Agency Director in anticipation of the retirement of the incumbent. This position is responsible for the management of highly complex operations of HHSA that are critical to its success. The temporary allocation is requested to implement a successful succession plan for the complex duties and responsibilities of this critical position.

### **Reason for Recommendation**

The temporary allocation for an additional Chief Assistant Agency Director will provide for strong succession planning and smooth transition, upon the retirement of the incumbent, for this key executive position that serves a critical role in the Agency. This position will be deleted once the incumbent retires. Failure to approve this request could result in disruption to both critical operations and Agency development.

### **Clerk of the Board Follow Up Actions**

Board Clerk to provide Human Resources and the Health and Human Services Agency each with one (1) copy of the resolution signed by the Chair.

### **Contact**

Pamela Knorr, Human Resources Director  
Don Ashton, M.P.A., Director, Health and Human Services Agency