



# County of El Dorado

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## Legislation Details (With Text)

**File #:** 06-1603 **Version:** 2

**Type:** Agenda Item **Status:** Approved

**File created:** 10/3/2006 **In control:** Board Of Supervisors

**On agenda:** 10/17/2006 **Final action:** 10/17/2006

**Title:** Human Resources Department recommending the Board approve a reclassification study for the Information Technology Department Coordinator (ITDC) position to determine if a different job classification would be appropriate for assigned duties and responsibilities; and recommending Resolution amending the Authorized Personnel Allocation by deleting one (1) Information Technology Department Coordinator and adding one (1) Senior Information Technology Department Coordinator in the Public Health Department.  
RECOMMENDED ACTION: Adopt Resolution 333-2006.

FUNDING: Realignment.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Sr. IT Dept. Coord Pers. Reso, 2. MasterReport Personnel Allocation - ITDC.pdf

Date	Ver.	Action By	Action	Result
10/17/2006	2	Board Of Supervisors	Approved	Pass

Human Resources Department recommending the Board approve a reclassification study for the Information Technology Department Coordinator (ITDC) position to determine if a different job classification would be appropriate for assigned duties and responsibilities; and recommending Resolution amending the Authorized Personnel Allocation by **deleting** one (1) Information Technology Department Coordinator and **adding** one (1) Senior Information Technology Department Coordinator in the Public Health Department.

**RECOMMENDED ACTION:** Adopt Resolution **333-2006**.

**FUNDING:** Realignment.

Budget Summary:

\*Total Estimated Cost: \$4,700

Funding

Budgeted	\$4,700
New Funding	\$
Savings	\$
Other	\$
Total Funding	<u>\$4,700</u>

Change in Net County	\$
Cost	0
	.
	0
	0

\*Total estimated cost is approximate. Sufficient salary/benefit appropriations exist within the Public Health FY 06/07 budget to cover the cost associated with this change.

**Background:** Public Health requested that Human Resources conduct a reclassification study of its ITDC to determine if a different job classification would be more appropriate for the assigned duties and responsibilities. Human Resources contracted with Becker and Bell, Inc to conduct a reclassification study for this position.

**Reason for Recommendation:** Upon completion of their study, Becker and Bell concluded that reclassification of the current ITDC to the Senior ITDC was indeed warranted. Given the existing workload and responsibilities assigned to the incumbent ITDC, as well as the knowledge and skill set required to perform the technological functions vital to the operation of the Public Health Department, it is essential that this position is properly classified.

**Fiscal Impact/Change to Net County Cost:** Public Health has sufficient realignment funding to cover increased cost of replacing the current ITDC with a Senior ITDC allocation, which will be approximately \$4,700 in FY 06/07. There is no net County cost.

**Action to be taken followiamendrd approval:** Human Resources will amend the authorized Personnel Allocation #207-2006. Public Health to submit appropriate paperwork to Human Resources to implement the reclassification effective the pay period of approval by the Board of Supervisors.

**Contact:** Cheryl Dorosh or Mary Kimbell-Smith

**Concurrences:**