



County of El Dorado

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Legislation Details (With Text)

File #: 08-0136 **Version:** 2
Type: Agenda Item **Status:** Approved
File created: 1/18/2008 **In control:** Board Of Supervisors
On agenda: 2/12/2008 **Final action:** 2/12/2008
Title: Human Resources Department recommending a revision to the classification specifications of the positions of Health Education Coordinator and Supervising Health Education Coordinator.
RECOMMENDED ACTION: Approve.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Health Education Coordinator revised, 2. Sup Health Education Coordinator revised.pdf

Date	Ver.	Action By	Action	Result
2/12/2008	2	Board Of Supervisors	Approved	Pass

Human Resources Department recommending a revision to the classification specifications of the positions of Health Education Coordinator and Supervising Health Education Coordinator.

RECOMMENDED ACTION: Approve.

BUDGET SUMMARY:		
Total Estimated Cost		\$0
Funding		
Budgeted	\$	
New Funding	\$	
Savings	\$	
Other	\$	
Total Funding Available	\$	
Change To Net County Cost		\$0

Fiscal Impact/Change to Net County Cost: None.

Background: The Public Health Department has requested revisions to the current classification specifications for Health Education Coordinator and Supervising Health Education Coordinator.

Reason for Recommendation: It is necessary to review and modify classification specifications in order to maintain and update the County's classification plan. The current class specification has not been updated for over six years. After reviewing the classification specifications, it is now necessary to make revisions. The proposed revisions more accurately capture the nature of these positions.

Certain staff in the classifications of Health Education Coordinator and Supervising Health Education Coordinator provide alcohol and drug counseling services. In April of 2005 the State passed a new

regulation that requires staff in these positions that perform alcohol and drug counseling services obtain one of several types of certification. These certification requirements have been incorporated in the proposed revisions to the job descriptions.

Action to be taken following Board approval: The Human Resources Department will update the classification file for these positions.

Contact: Chris Little, x6553

Concurrences: Proposed revisions were forwarded to the appropriate bargaining unit. No comments were received from the bargaining unit in the requested time frame.