County of El Dorado

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Legislation Details (With Text)

File #:	08-0860	**Version:** 1	
Type:	Agenda Item	**Status:**	Adopted
File created:	5/28/2008	**In control:**	Board Of Supervisors
On agenda:	6/3/2008	**Final action:**	6/3/2008
Title:	Human Resources Department recommending adoption of Resolution 151-2008 amending the classification specification for the position of Chief Administrative Officer.		
Sponsors:			
Indexes:			
Code sections:			
Attachments:	1. CAO w chgs, 2. Classification Spec Reso CAO att'd 5-30-08.pdf, 3. Letter from C. Alarcon att'd 6-2-08.pdf		

Date	Ver.	Action By	Action	Result
1/7/2014	1	Board Of Supervisors	Adopted	Pass

Human Resources Department recommending adoption of Resolution **151-2008** amending the classification specification for the position of Chief Administrative Officer.

BUDGET SUMMARY:		
Total Estimated Cost		$0.00
Funding		
Budgeted	$	
New Funding	$	
Savings	$	
Other	$	
Total Funding Available	$	
Change To Net County Cost		$0.00

Fiscal Impact/Change to Net County Cost: None

Background: Laura Gill, Chief Administrative Officer, County of El Dorado, submitted her resignation May 14, 2008, with her last day set for June 13, 2008. A recruitment to expedite the filling of this vacancy was directed by the Board.

Reason for Recommendation: In Closed Session, May 20, 2008, Human Resources was directed to amend the current classification specifications for the position of Chief Administrative Officer. The recommendations were made to better define the Minimum Qualifications of this position. These amendments would provide Human Resources with the ability to screen applicants to certify only those with the experience and education as outlined in the amended classification specifications.

Action to be taken following Board approval: Human Resources will post amended job specification for the position of Chief Administration Officer to the current recruitment and utilize Minimum Qualifications to screen applicants.

Contact: Donna Mullens x6060

Concurrences: