



## Legislation Details (With Text)

**File #:** 16-0555      **Version:** 1

**Type:** Agenda Item      **Status:** Approved

**File created:** 5/16/2016      **In control:** Board of Supervisors

**On agenda:** 6/7/2016      **Final action:** 6/7/2016

**Title:** Library Director recommending the Board approve the continuation of the following perpetual agreements for Fiscal Year 2016/17 for a total amount of approximately \$25,400 for ongoing online cataloging, internet access and maintenance and technical support for the automated materials handling system:

- 1) OCLC, Inc. in the amount of \$8,500;
- 2) Comcast in the amount of \$1,900; and
- 3) TechLogic Corporation in the amount of \$15,000.

**FUNDING:** General Fund and CSA 10.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. A - 16-17 Library Perpetual Agreements 6-7-16

Date	Ver.	Action By	Action	Result
6/7/2016	1	Board of Supervisors	Approved	Pass

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### DEPARTMENT RECOMMENDATION

Library Director recommending the Board approve the continuation of the following perpetual agreements for Fiscal Year 2016-2017 for a total amount of \$25,400 for ongoing online cataloging, internet access, and maintenance and technical support for the automated materials handling system:

- 1) OCLC, Inc. in the amount of \$8,500; and
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### DISCUSSION / BACKGROUND

The Library manages several perpetual agreements for ongoing online cataloging, internet access, and maintenance and technical support for the automated materials handling system. The Department is bringing this matter before your Board per BOS Policy C-17 Section 4.5 which states "Departments must obtain authorization from the Board of Supervisors, initially, and on an annual

basis, to utilize any contract that does not have a stated term." The agreements are listed on Attachment "A".

**ALTERNATIVES**

N/A

**OTHER DEPARTMENT / AGENCY INVOLVEMENT**

N/A

**CAO RECOMMENDATION**

The Chief Administrative Office concurs with the recommendation.

**FINANCIAL IMPACT**

The estimated cost of the agreements for FY 2016-2017 is \$25,400. This amount is included in the department's Recommended Budget for FY 2016-2017.

**CLERK OF THE BOARD FOLLOW UP ACTIONS**

- 1) The Library will notify Procurement and Contracts of the Board's approval of the list of perpetual agreements, authorizing the Purchasing Agent to encumber funds for FY 2016-2017 payments under these agreements, and
- 2) The Library will continue to administer the contracts and process payments upon receipt and approval of invoices.

**STRATEGIC PLAN COMPONENT**

N/A

**CONTACT**

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