



## Legislation Details (With Text)

**File #:** 16-0480 **Version:** 1  
**Type:** Agenda Item **Status:** Approved  
**File created:** 4/28/2016 **In control:** Board of Supervisors  
**On agenda:** 7/19/2016 **Final action:** 7/19/2016  
**Title:** Committee Application Review Team, pursuant to Board Policy I-5, recommending the Board appoint Ken Cater to the Civil Service Commission to fill one (1) vacancy based on applications received from two El Dorado County residents for the balance of the remaining term ending January 27, 2019.

### Sponsors:

### Indexes:

### Code sections:

**Attachments:** 1. A - Applications 7-19-16, 2. B - Government Code 31111 7-19-16, 3. C - Ordinance Code Sec.2.16.030 7-19-16, 4. D - CSC Scorecard 7-19-16, 5. E - I-5 Policy 7-19-16

Date	Ver.	Action By	Action	Result
7/19/2016	1	Board of Supervisors		

Committee Application Review Team, pursuant to Board Policy I-5, recommending the Board appoint Ken Cater to the Civil Service Commission to fill one (1) vacancy based on applications received from two El Dorado County residents for the balance of the remaining term ending January 27, 2019.

### DEPARTMENT RECOMMENDATION

It is recommended the Board appoint Ken Cater to the Civil Service Commission (CSC) to fill the vacant position for a term ending January 27, 2019 based on the recommendation of the Committee Application Review Team (CART), pursuant to Board Policy I-5.

### DISCUSSION / BACKGROUND

In prior years, Civil Service Commission vacancies were filled at the recommendation of individual Supervisorial Districts. Upon review of this practice, the Clerk of the Board determined that pursuant to Government Code section 31111 and further supported by county ordinance section 2.16.030, appointees to the Civil Service Commission are appointed by the full Board and not by individual Supervisorial District.

As two (2) applications were received to fill a single vacancy, a CART was convened to review the applications which resulted in the decision to schedule brief telephone interviews with each applicant. Upon discussing each applicant at the conclusion of interviews held June 27, 2016, the CART recommends Ken Cater to fill the vacant position on the CSC based on his experience and education overall and experience specific to the El Dorado County Civil Service Commission of which he served as a member between 2000 and 2012.

Pursuant to Policy I-5, the CART was made of the following staff:

Jim Mitrisin, Clerk of the Board

Sue Hennike, Chief Administrative Officer's designee

Erin Hane, Human Resources.

### ALTERNATIVES

The Board may elect not to make an appointment and provide direction to the Clerk of the Board to take other action.

**OTHER DEPARTMENT / AGENCY INVOLVEMENT**

Chief Administrative Office  
Human Resources

**CAO RECOMMENDATION**

The Chief Administrative Office concurs with the recommendation.

**FINANCIAL IMPACT**

There is no financial impact to this appointment.

**CLERK OF THE BOARD FOLLOW UP ACTIONS**

Upon approval, the Clerk will update the website, notify the appointee and Human Resources staff (as liaison to the CSC).

**STRATEGIC PLAN COMPONENT**

Good Governance.

**CONTACT**

Jim Mitrisin, Clerk of the Board