



## Legislation Details (With Text)

**File #:** 08-1308      **Version:** 3

**Type:** Agenda Item      **Status:** Approved

**File created:** 8/14/2008      **In control:** Board of Supervisors

**On agenda:** 9/13/2016      **Final action:** 9/13/2016

**Title:** Library Department recommending the Board:  
 1) Approve and authorize the Chair to sign Lease Agreement 088-L1711 with Richard F. and Cheryl L. Anderson, Trustee(s) of the Richard F. Anderson and Cheryl L. Anderson Living Trust in the amount of \$2,048.00 per month for the term of October 1, 2016 through September 30, 2019 for 3,200 square feet of space located at 6680 Orleans Street, Georgetown for the Georgetown Library; and  
 2) Authorize the Purchasing Agent, or designee, to execute further documents relating to Lease Agreement 088-L1711 including amendments, contingent upon approval by County Counsel and Risk Management, and to exercise options extend the lease term for two additional three-year periods through September 30, 2025.

**FUNDING:** Library taxes, fines and fees, and Library fund balance.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 3A - Approved Blue Route 088-L1711 9-13-16, 2. 3B - Lease Agmt 088-L1711 9-13-16, 3. Executed Agreement 088-L1711 (9-13-16), 4. 2A - Suspend Yearly Increase to Lease 249-L0911 Letter, 5. 2B - Exercise of Option I to Extend Lease 249-L0911 Letter, 6. 2C - BR - 249-L0911 Amend I, 7. 2D - Amendment I to Agreement 249-L0911, 8. Fully executed lease Agreement Item No 13.pdf, 9. Georgetown Library Lease 249-L0911.pdf

Date	Ver.	Action By	Action	Result
9/13/2016	3	Board of Supervisors	Approved	Pass
2/4/2014	1	Board Of Supervisors	Approved	Pass
9/24/2013	2	Board of Supervisors	Approved	Pass

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**DEPARTMENT RECOMMENDATION**

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### **DISCUSSION / BACKGROUND**

The Georgetown Library has occupied this leased space since 1993. The building is used as a community library/hub for Georgetown checking out 35,000 items per year and serving 3,800 library users. Cost of this space is \$0.64/square foot for the 3-year term.

### **ALTERNATIVES**

The Georgetown Library could move or close.

### **OTHER DEPARTMENT / AGENCY INVOLVEMENT**

N/A

### **CAO RECOMMENDATION**

The Chief Administrative Office concurs with the department recommendation.

### **FINANCIAL IMPACT**

Funding for the lease is included in the FY 2016-17 budget. No change to Net County Cost.

### **CLERK OF THE BOARD FOLLOW UP ACTIONS**

Board Clerk will forward to Procurement & Contracts a fully executed original copy of Amendment I to Lease Agreement No. 088-L0911 for distribution

### **STRATEGIC PLAN COMPONENT**

Healthy Communities

### **CONTACT**

Jeanne Amos, Director of Library Services