



## Legislation Details (With Text)

**File #:** 17-0763 **Version:** 1  
**Type:** Agenda Item **Status:** Approved  
**File created:** 7/7/2017 **In control:** Board of Supervisors  
**On agenda:** 7/25/2017 **Final action:** 7/25/2017  
**Title:** Chief Administrative Office recommending the Board approve minor revisions to Board of Supervisors Policy A-4, County Legislative Policy, to exclude elected department heads from the requirement for Board approval prior to support or opposition to legislation and to update formatting.

**FUNDING:** N/A

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. A - Policy A-4 7-25-17, 2. B - Policy A-4 with Changes 7-25-17

Date	Ver.	Action By	Action	Result
7/25/2017	1	Board of Supervisors	Approved	Pass

Chief Administrative Office recommending the Board approve minor revisions to Board of Supervisors Policy A-4, County Legislative Policy, to exclude elected department heads from the requirement for Board approval prior to support or opposition to legislation and to update formatting.

**FUNDING:** N/A

### DEPARTMENT RECOMMENDATION

Chief Administrative Office recommending the Board approve minor revisions to Board of Supervisors Policy A-4, County Legislative Policy, to exclude elected department heads from the requirement for Board approval prior to support or opposition to legislation and to update formatting.

### DISCUSSION / BACKGROUND

On September 10, 1991, the Board of Supervisors adopted Policy A-4, County Legislative Policy, to provide direction for departments and steps necessary to support or oppose state legislation.

As part of Objective 2.2 of the Good Governance Goal in the Board-approved Strategic Plan, policies are undergoing review and update. CAO staff proposed revisions to Policy A-4 and routed the revisions to department heads for review and comment. As a result of this effort, it was noted that elected department heads should not be required to seek Board approval to take a position on legislative matters. The policy was revised to reflect this change. Additionally, the policy was put into the new format, restructured slightly to differentiate between the purpose, policy, and procedure sections, and revised to clarify each. No sunset date was originally assigned to Policy A-4, but a sunset date for review of the policy has been identified as July 25, 2021, four years from the recommended approval date, in accordance with Policy A-1.

The revised policy maintains the intent of the original direction to consult with the Chief Administrative Officer and allow for discussion of the issues in an open session of the Board prior to initiating

correspondence with legislators.

A version showing the changes to the policy is included as Attachment B.

## **ALTERNATIVES**

N/A

## **OTHER DEPARTMENT / AGENCY INVOLVEMENT**

All

## **CAO RECOMMENDATION**

Approve the proposed revisions to Board of Supervisors Policy A-4.

## **FINANCIAL IMPACT**

There is no fiscal impact associated with the revised policy.

## **CLERK OF THE BOARD FOLLOW UP ACTIONS**

Upon approval of the revised policy, the Clerk of the Board will publish the updated Policy to the Board of Supervisors Policy Manual webpage.

## **STRATEGIC PLAN COMPONENT**

Good Governance

## **CONTACT**

Don Ashton, Chief Administrative Officer